

**WARREN CITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING, TUESDAY, MAY 5, 2020  
6:00 P.M.**

Warren G. Harding High School, Library, Via Zoom  
with Live Stream available at warrencityschools.org  
860 Elm Road NE  
Warren, Ohio

**CALL TO ORDER**

Mrs. Limperos, Board President, called the Regular Meeting to order at 6:00 p.m. All present saluted the flag.

**ROLL CALL**

The following Board Members answered to roll call: Mr. Faulkner, Mr. Fowley, Mrs. Patterson, Mr. Walker and Mrs. Limperos.

**MOTION NO. 05-2020-90 - ADOPTION OF AGENDA**

Mrs. Patterson moved and Mr. Fowley seconded the adoption of the agenda.

The President called for a vote.

Yes: Mrs. Patterson, Mr. Fowley, Mr. Faulkner, Mr. Walker and Mrs. Limperos.

No: None.

The President declared the motion carried.

**TREASURER'S REPORT**

A. Discussed Governor Mike DeWines report involving impact of K-12 education funding

**SUPERINTENDENT'S REPORT**

A. Warren G. Harding 2020 Graduates – Virtual Ceremony, Thursday May 21, 2020 at 7:00 pm

B. Mr. Lacy, Executive Director Business Operations – updates on various projects regarding district

**TREASURER'S RECOMMENDATIONS**

**MOTION NO. 05-2020-91 - MINUTES**

Mr. Fowley moved and Mr. Faulkner seconded the resolution listed below regarding the April, 2020 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Regular Board Meeting held April 21, 2020

The President called for a vote.

Yes: Mr. Fowley, Mr. Faulkner, Mrs. Patterson, Mr. Walker and Mrs. Limperos.  
No: None.  
The President declared the motion carried.

MOTION NO. 05-2020-92 - REVISED APPROPRIATION BUDGET

Mrs. Patterson moved and Mr. Walker seconded the resolution listed below for revised appropriation budget (a. through c.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the following revised appropriation budget:

- a. Fund/S.C.C.: Auxiliary Services  
Fund #401, S.C.C. #9207, #9208  
FY20 Apprn.: \$217,554.85  
Rev. Apprn.: \$328,887.04  
Exec. Director: Christine Bero, State and Federal Programs  
Purpose: \$111,332.19 increase ODE issuance of final allocations for FY2020.
  
- b. Funds/S.C.C.: Title II-A  
Fund #590, S.C.C. #9202  
FY20 Apprn.: \$437,032.44  
Rev. Apprn.: \$455,879.12  
Exec. Director: Christine Bero, State and Federal Programs  
Purpose: \$18,846.68 increase due to reallocation of and additional funds by the Ohio Department of Education.
  
- c. Funds/S.C.C.: Title IV-A  
Fund #599, S.C.C. #9204  
FY20 Apprn.: \$360,595.55  
Rev. Apprn.: \$368,577.10  
Exec. Director: Christine Bero, State and Federal Programs  
Purpose: \$7,981.55 increase due to reallocation of and additional funds by Ohio Department of Education.

The President called for a vote.  
Yes: Mrs. Patterson, Mr. Walker, Mr. Faulkner, Mr. Fowley and Mrs. Limperos.  
No: None.  
The President declared the motion carried.

SUPERINTENDENT'S RECOMMENDATIONS

MOTION NO. 05-2020-93 - AGREEMENTS, CONTRACTS, AND/OR LEASES

Mr. Faulkner moved and Mrs. Patterson seconded that the resolution listed below entering into agreements, contracts, and/or leases (a. and b.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: Literacy Resources, LLC  
805 Lake St.  
Oak Park, IL 60301  
(708) 366-5947  
(Exhibit 20-25)  
Amount: \$2,500.00  
Fund: Fund #590  
Period: May 27-29, 2020  
Exec. Directors: Christine Bero, Office of State and Federal Programs  
Regina Teutsch, Office of Curriculum and Instruction  
Purpose: To provide Phonemic Awareness Train-the-Trainer webinar training for the purpose of district-wide professional development and Heggerty Phonemic Awareness curriculum implementation during the 2020-2021 school year.
  
- b. Agreement: FORECAST5 ANALYTICS, INC  
2135 CityGate Lane, 4<sup>th</sup> Floor  
Naperville, IL 60563  
(630) 955-7500  
(Exhibit 20-26)  
Amount: \$8,135.00  
Fund #001  
Period: July 1, 2020, through June 30, 2021.  
Treasurer: Karen Sciortino  
Purpose: To provide 5Cast license service and support.

The President called for a vote.

Yes: Mr. Faulkner, Mrs. Patterson, Mr. Fowley, Mr. Walker and Mrs. Limperos.

No: None.

The President declared the motion carried.

MOTION NO. 05-2020-94 - OHIO DEPARTMENT OF EDUCATION CERTIFICATION FOR OHIO TEACHERS EVALUATION SYSTEM AND OHIO PRINCIPAL EVALUATION SYSTEM

Mr. Walker moved and Mrs. Patterson seconded the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Teachers Evaluation System and Ohio Principals Evaluation System be approved as submitted.

WHEREAS, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

**OTES**  
Shelley Lowry

**OPES**

The President called for a vote.

Yes: Mr. Walker, Mrs. Patterson, Mr. Faulkner, Mr. Fowley and Mrs. Limperos.

No: None.

The President declared the motion carried.

MOTION NO. 05-2020-95 - AUTHORIZATION TO PURCHASE FROM SCHOOL BUS  
BIDS RECEIVED BY OHIO SCHOOLS COUNCIL

Mr. Fowley moved and Mr. Walker seconded the resolution listed below for Authorization to Purchase from School Bus Bids Received by Ohio Schools Council be approved as submitted.

WHEREAS, the Warren City School District is a member of the Ohio Schools Council. On May 5, 2020, the Ohio Schools Council received bids for school buses on behalf of its members. The Warren City Schools Board of Education authorizes the purchase of 2 – 72 passenger conventional school bus chassis and bodies that were bid through the Ohio Schools Council.

THEREFORE, BE IT RESOLVED the Warren City Schools Board of Education wishes to purchase 2 – 72 passenger conventional school bus chassis and bodies from the bids received through the Ohio Schools Council on May 5, 2020.

NOW, THEREFORE, BE IT RESOLVED that the quote for two (2) seventy-Two passenger conventional school bus chassis and bodies in the amount of \$173,780.00 from Myers Equipment be accepted and that appropriate purchase orders and payments are issued.

The President called for a vote.

Yes: Mr. Fowley, Mr. Walker, Mr. Faulkner, Mrs. Patterson and Mrs. Limperos.

No: None.

The President declared the motion carried.

MOTION NO. 05-2020-96 - DISPOSAL BY ON-LINE PUBLIC AUCTION OF WARREN  
CITY SCHOOL EQUIPMENT

Mrs. Patterson moved and Mr. Faulkner seconded the resolution listed below to dispose of equipment be approved as submitted.

WHEREAS, Board-owned equipment located at 745 Pine Ave., Warren, Ohio 44483 and 261 Monroe Street, Warren, Ohio 44483 is no longer of use to the School District;

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.41, that such equipment shall be disposed of by Basinger Auction Service Ltd., 11120 Market St., North Lima, Ohio 44452 with an On-Line Public Auction.

BE IT FURTHER RESOLVED that the Board or its representatives may reject any or all offers or bids.

BE IT FINALLY RESOLVED that the funds received from such disposal shall be deposited in the General Fund of the School District for further account appropriation.

The President called for a vote.

Yes: Mrs. Patterson, Mr. Faulkner, Mr. Fowley, Mr. Walker and Mrs. Limperos.

No: None.  
The President declared the motion carried.

MOTION NO. 05-2020-97 - MEMORANDUM OF UNDERSTANDING BETWEEN  
WARREN CITY BOARD OF EDUCATION AND WARREN  
EDUCATION ASSOCIATION

Mr. Faulkner moved and Mr. Walker seconded the resolution listed below be approved as submitted.

This Memorandum of Understanding is entered into on April 30, 2020 by and between the Warren City School District Board of Education (Board) and the Warren Education Association (Association) this fifth day of May, 2020.

WHEREAS, the Board and Association have entered into a Collective Bargaining Agreement (CBA) which is effective from June 30, 2017 through June 29, 2020;

NOW THEREFORE, IT IS HEREBY AGREED by and between the Board and the Association that (Exhibit 20-27), shall constitute their Agreement.

The President called for a vote.  
Yes: Mr. Faulkner, Mr. Walker, Mrs. Patterson, Mr. Fowley and Mrs. Limperos.  
No: None.  
The President declared the motion carried.

MOTION NO. 05-2020-98 - 2019 – 2020 EVALUATIONS

Mr. Walker moved and Mrs. Patterson seconded the resolution listed below regarding 2019-2020 Evaluations be approved as submitted

WHEREAS, Section 17(M) of Am. Sub. H.B. 197 of the Ohio General Assembly permits a board of education to elect not to conduct evaluations of teachers and administrators under Chapter 3319 of the Ohio Revised Code for the 2019-2020 school year, based on a determination that it would be impossible or impracticable to do so; and

WHEREAS, the Board desires to make such an election for the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED that the Board finds that it would be impossible or impracticable to conduct evaluations of teachers, school counselors, and administrators pursuant to Chapter 3319 of the Ohio Revised Code for the 2019-2020 school year if said evaluations were not completed prior to the Ohio Director of Health's Order on March 14, 2020, ordering the closure of K-12 schools in Ohio;

BE IT FURTHER RESOLVED that the Board elects not to conduct evaluations under Chapter 3319 of the Ohio Revised Code for teachers, school counselors or administrators during the 2019-2020 school year, to the extent that such evaluations were not completed prior to March 14, 2020.

IT IS FOUND AND DETERMINED that all formal action of this Board related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code, as amended by Am. Sub. H.B. 197.

The President called for a vote.

Yes: Mr. Walker, Mrs. Patterson, Mr. Faulkner, Mr. Fowley and Mrs. Limperos.

No: None.

The President declared the motion carried.

MOTION NO. 05-2020-99 - TUITION REIMBURSEMENT

Mr. Fowley moved and Mr. Faulkner seconded the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2019-2020 School Year:

BURNETT, Andrew	\$ 400.00
ANGELO, Joy	\$ 400.00
COWHER, Zachary	\$ 400.00
DEPASCALE, Christine	\$ 355.59
HILEMAN, Logan	\$ 400.00
IRWIN, James	\$ 144.00
ISABELLA, Christine	\$ 400.00
MASSUCCI, Julie	\$ 400.00
REK, Lisa	\$ 400.00
SIKON, Rachel	\$ 400.00
ULICNY, Janis	\$ 400.00
WUNDROW, Mary	\$ 400.00

The President called for a vote.

Yes: Mr. Fowley, Mr. Faulkner, Mrs. Patterson, Mr. Walker and Mrs. Limperos.

No: None.

The President declared the motion carried.

MOTION NO. 05-2020-100 - PERSONNEL RECOMMENDATIONS

Mrs. Patterson moved and Mr. Walker seconded the resolution listed below regarding personnel items (a. through g.) be approved as submitted.

CERTIFICATED:

- a. Appointments – Certificated (To receive one-year contract for the 2020-2021 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Donald Cheffo, School Counselor, Salary Table A, Step M30-11, Limited Contract, effective the 2020-21 school year.

b. Employment – Certificated (current regular employee) (Co-Curricular year) (2019-20 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by Athletic Director)

- (1) The following Supplemental Contracts approved at the **October 29, 2019**, Regular Board Meeting, **MOTION NO. 10-2019-241**, Section i., Employment – Certificated (current regular employee) Co-Curricular year (2019-20 school year), **K-8 Athletics**, Item No. 50, Intramural (spring sports), Code #112, Index 2.0, Salary Table B, be **AMENDED FROM 100% of Contract TO 33% of Contract**, for the individuals listed below:

Robert Cowell	Jefferson PK-8
Andrew Kelly	Lincoln PK-8
Andrew Burnett	McGuffey PK-8
Patrick Notar	Willard PK-8

- (2) The following Supplemental Contracts approved at the **March 10, 2020**, Regular Board Meeting, **MOTION NO. 03-2020-69**, Section g., Employment – Certificated (current regular employee) Co-Curricular year (2019-20

school year), **High School Athletics**, Item No. 1 through 10, Salary Table B, be **AMENDED** as listed below:

- (1) Stephen Bero - Track – Assistant **Indoor** (Boys) – Code #68, Index 5.6, High School – Warren G. Harding, **FROM 50% of Contract TO 12.50% of Contract**, Salary Table B.
- (2) Andrea Bluedorn – Softball – Assistant Coach – Code #59, Index 5.6, High School – Warren G. Harding, **FROM 100% of Contract TO 25% of Contract**, Salary Table B.
- (3) Andrew Burnett – Baseball (Boys) – Head Coach – Code #34, Index 11.2, High School – Warren G. Harding, **FROM 100% of Contract TO 50% of Contract**, Salary Table B.
- (4) Frank Caputo – Track – Assistant (Girls) - Code #69, Index 16.0, High School – Warren G. Harding, **FROM 100% of Contract TO 12.50% of Contract**, Salary Table B.
- (5) Craig Charnas – Tennis (Boys) - Code #64, Index 7.0, High School – Warren G. Harding **FROM 100% of Contract TO 25% of Contract**, Salary Table B.
- (6) Meaghan Coe – Softball – Head Coach (Girls) – Code #58, Index 11.2, High School – Warren G. Harding, **FROM 100% of Contract TO 50% of Contract**, Salary Table B., Salary Table B.
- (7) Anthony Elias - Track – Assistant **Indoor** (Boys) – Code #68, Index 5.6, High School – Warren G. Harding, **FROM 50% of Contract TO 12.50% of Contract**, Salary Table B.
- (8) Charles Penny – Track – Head Coach (Boys) – Code #66, Index 11.2, High School – Warren G. Harding, **FROM 100% of Contract TO 25% of Contract**, Salary Table B.
- (9) Charles Penny – Track – Head Coach (Girls) – Code #67, Index 11.2, High School – Warren G. Harding, , **FROM 100% of Contract TO 25% of Contract**, Salary Table B.
- (10) Morgan Zadroski – Softball – Assistant Coach – Code #59, Index 5.6, High School – Warren G. Harding, , **FROM 100% of Contract TO 25% of Contract**, Salary Table B.

CLASSIFIED:

c. Retirement – Classified

WHEREAS, the employee herein named has requested to be released from all contracts of employment by way of retirement as specified at the effective date indicated.



NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081, this resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commend the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this retirement is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Bradley Bevan, 5.5 Hr. Transportation, Transportation Dept., effective 05/31/2020.
- (2) Theresa Pecich, Food Service General Helper, Warren G. Harding High School, effective 06/30/2020.
- (3) Lillian Ross, Title I Educational Aide, Lincoln PK-8, effective 06/30/2020.

d. Resignation – Classified

WHEREAS, the employee herein named has requested to be released from all contracts of employment by way of resignation as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081, this resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commend the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this resignation is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Margie Flanagan, Pre-K Educational Aide, Lincoln PK-8, effective 05/29/2020.

e. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leaves are recognized and granted for the approximate dates indicated.

- (1) Darlene Reed, 5.5 Hr. Night Janitor, Jefferson PK-8 Building, Salary Table D, effective 04/06/2020.

f. Initial Regular Employment – Classified

WHEREAS, a need exists for the services to be rendered by the person herein named; and

WHEREAS, such employee has rights, benefits, and protection afforded them through the Board approved Agreement between their respective Union(s), and the Warren City Board of Education, and shall be a member of the School Employees Retirement System, and shall be compensated according to the before mentioned Agreement(s); and

WHEREAS, a vacancy exists for this employment action.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081 and 3319.083, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned.

- (1) Carol Johnson, EMIS Data/File Specialist, Administration, 260-262 Day Contract, Salary Table E, Pay Range V, effective 05/04/2020. (Vacancy created due to resignation/retirement in department.) (Recommended by W. Hartzell, Associate Superintendent)

g. Employment—Classified Co-curricular 2019-2020 School Year

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district with no acceptable responses; and

WHEREAS, the following co-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individuals herein recommended have been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification, and

WHEREAS, persons employed are required to submit verification of satisfactory completion of BCII clearance, and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following persons are employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

**K-8 Athletics:**

Supplemental Contract approved at the March 10, 2020, Regular Board Meeting, **MOTION NO. 03-2020-69**, Section p., Employment – Classified Co-Curricular 2019-20, K-8 Athletics, Items No. 1 through 10, Salary Table B, be **AMENDED**, as follows:

- (1) Andrew Barker, Code #35.0, Index 5.6, Salary Table B, Assistant Baseball Coach, High School, Warren G. Harding High School (Boys) from **(100% of Contract)** to **(25% of Contract)**
- (2) Paris Bruner, Code #114.0, Index 4.0, Salary Table B, Track Coach, Middle School, Warren Middle Schools, (Boys/Girls) from **(100% of Contract)** to **(12.5% of Contract)**
- (3) Shanae Butler, Code #114.0, Index 4.0, Salary Table B, Head Track Coach, Middle School, Warren Middle Schools, (Boys/Girls) from **(100% of Contract)** to **(12.5% of Contract)**
- (4) T'Keeyah Cambridge, Code #59.0, Index 5.6, Salary Table B, Assistant Softball Coach, High School, Warren G. Harding High School, (Girls) from **(100% of Contract)** to **(25% of Contract)**
- (5) Ta'Layshah Harris, Code #59.0, Index 5.6, Salary Table B, Assistant Softball Coach, High School, Warren G. Harding High School, (Girls) from **(100% of Contract)** to **(25% of Contract)**
- (6) William Lucas, Code #35.0, Index 5.6, Salary Table B, Assistant Baseball Coach, High School, Warren G. Harding High School, (Boys) from **(100% of Contract)** to **(25% of Contract)**
- (7) Matthew Nypaver, Code #68.0, Index 5.6, Salary Table B, Assistant Track Coach, High School, Warren G. Harding High School, (Boys) from **(100% of Contract)** to **(12.5% of Contract)**
- (8) Tyrone Owens, Code #69.0, Index 5.6, Salary Table B, Assistant Track Coach, High School, Warren G. Harding High School, (Girls) from **(100% of Contract)** to **(12.5% of Contract)**
- (9) Jason Stouffer, Code #35.0, Index 5.6, Salary Table B, Assistant Baseball Coach, High School, Warren G. Harding High School, (Boys) from **(100% of Contract)** to **(25% of Contract)**
- (10) Joseph Threats, Code #114.0, Index 4.0, Salary Table B, Head Track Coach, Middle School, Warren Middle Schools, (Boys/Girls) from **(100% of Contract)** to **(25% of Contract)**

The President called for a vote.

Yes: Mrs. Patterson, Mr. Walker, Mr. Faulkner, Mr. Fowley and Mrs. Limperos.

No: None.  
The President declared the motion carried.

MOTION NO. 05-2020-101 - EXECUTIVE SESSION

Mrs. Patterson moved and Mr. Faulkner seconded that, under the provisions of ORC 121.22, the Warren City Board of Education recess into Executive Session at 6:40 p.m. to discuss Consideration of Appointment, Employment, Promotion, Evaluations, etc. of Public Employees and Matters Required to be Kept Confidential by State or Federal Law.

The President called for a vote.  
Yes: Mrs. Patterson, Mr. Faulkner, Mr. Fowley, Mr. Walker and Mrs. Limperos.  
No: None.  
The President declared the motion carried.

At 8:50 p.m. the meeting was reconvened from Executive Session at which time it was reported that Consideration of Appointment, Employment, Promotion, Evaluations, etc. of Public Employees and Matters Required to be Kept Confidential by State or Federal Law were discussed.

All Board Members were present when the meeting reconvened.

MOTION NO. 05-2020-102 - ADJOURNMENT

Mrs. Patterson moved and Mr. Faulkner seconded that, at 8:50 p.m. the Warren City Board of Education’s Regular Meeting be adjourned.

The President called for a vote.  
Yes: Mrs. Patterson, Mr. Faulkner, Mr. Fowley, Mr. Walker and Mrs. Limperos.  
No: None.  
The President declared the motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date

In addition to the record of the proceedings set forth in these minutes, an audio tape recording of the entire meeting was made and will be maintained in the Treasurer’s Office of the Warren City School District. Said recording may not be kept in perpetuity but may be destroyed in accordance with the Warren City Board of Education’s Records Retention Schedule, which has been approved by the Auditor of State’s Office and the Ohio Historical Society