

AGENDA  
Board of Education  
Warren City School District  
**Regular Meeting** – December 19, 2017 – 6 p.m.  
Administration Building, Harriet T. Upton Room



*This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 6.*

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Communications

5. Adoption of Agenda

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

6. Recognition of Speaker(s)

(Not to exceed 3 minutes per speaker, 30 minutes in duration)

7. Treasurer's Report

8. Superintendent's Report

9. Board of Education Committee Reports

- A. Athletics *(Andre Coleman and Patti Limperos)*
- B. Finance Advisory *(Andre Coleman and John Lacy)*
- C. Board Policies and Guidelines *(Patti Limperos and Regina Patterson)*
- D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
- E. TCTC Board Representative *(Bob Faulkner)*
- F. School Improvement *(Andre Coleman and John Lacy)*

10. Old Business

11. New Business

**Treasurer's Recommendations**

1. Minutes

It is recommended the resolution listed below regarding the November, 2017 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Regular Meeting held November 28, 2017

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Monthly Financial Statement

It is recommended the resolution listed below regarding the November, 2017 financial statement and short term investments made by the Treasurer during November, 2017, EXHIBIT A, (pp. 29 – 30), be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

	<b>General Fund</b>	<b>All Other Funds</b>	<b>Total All Funds</b>
<b>Beginning Balance</b>			
<b>July 1, 2017</b>	\$30,249,827.40	\$17,141,394.77	\$47,391,222.17
<b>November Receipts</b>	6,331,103.15	4,561,856.06	10,892,959.21
<b>FTD Advances In</b>	-0-	-0-	-0-
<b>FTD Receipts</b>	32,247,097.00	10,852,664.40	43,099,761.40
<b>MTD Expenditures</b>	5,234,805.10	3,926,824.58	9,161,629.68
<b>FTD Advances Out</b>	-0-	-0-	-0-
<b>FTD Expenditures</b>	29,286,122.45	11,675,591.63	40,961,714.08
<b>Ending Balance</b>			
<b>November 30, 2017</b>	33,210,801.95	16,318,467.54	49,529,269.49

BE IT FURTHER RESOLVED that the following short-term investments be approved:

<b>Fund</b>	<b>Amount</b>
General Fund	\$2,522.44
002-9003 School Improvement Bond	164.56
004-9003 Building – Local Funds	15.53
006-0000 FS-Food Service	85.94
Auxiliary Services	0.72
Total	<hr/> \$2,789.19

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. Alternative Tax Budget Information

It is recommended the resolution listed below for the Alternative Tax Budget Information be approved as submitted.

WHEREAS, school districts must adopt the Alternative Tax Budget Information for the coming fiscal year by January 15; and

WHEREAS, such information is more of an administrative exercise than of revenue-generating significance, in that the "January budget" is commonly referred to as the "asking for" budget (vs. the July appropriations measure which actually deals with expected funds).

NOW, THEREFORE, BE IT RESOLVED, under provisions of ORC 5705.281, that the Alternative Tax Budget Information for the year commencing July 1st, 2018 is approved as presented in EXHIBIT B, (pp. 31 – 35).

BE IT FURTHER RESOLVED, under the provisions of ORC 5705.281, that the Treasurer shall deliver a copy of the approved Alternative Tax Budget Information on the prescribed form to the County Auditor on or before January 20.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Ohio School Boards Association Membership

It is recommended the resolution listed below authorizing membership in the Ohio School Boards Association for the period January 1, 2018, through December 31, 2018, be approved as submitted.

WHEREAS, membership in a school boards' association provides the Members of the Warren City Board of Education beneficial information and training on policy-setting, decision-making, curriculum, legislative concerns, and many other relevant topics and issues.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.87, the Warren City Board of Education hereby authorizes membership in the Ohio School Boards Association for the period January 1, 2018, through December 31, 2018, with annual dues to be paid from the General Fund.

BE IT FINALLY RESOLVED that the Treasurer shall notify the Ohio School Boards Association of this resolution; furnish the home address of each Board Member to the Association and other information as required.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

5. OSBA Legal Assistance Fund

It is recommended the resolution listed below joining the OSBA Legal Assistance Fund for the period January 1, 2018, through December 31, 2018, be approved as submitted.

WHEREAS, the Warren City Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions; and

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education join the OSBA Legal Assistance Fund and direct the Treasurer to pay the LAF dues for the period January 1, 2018, through December 31, 2018.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



6. 2017-18 Co-curricular Budget and Purpose Statements

It is recommended the resolution listed below establishing 2017-18 Co-curricular Budget and Purpose Statements be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the budget and purpose statements (on file in the Treasurer's Office) for the following 2017-18 Co-curricular Activity Accounts:

<u>Fund/S.C.C.</u>	<u>Activity Code/Name</u>
300-9022	SA225– WGH Boys Track

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

7. Revised Appropriation Budgets

It is recommended the resolution listed below for a revised appropriation budgets (a. through e.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the following revised appropriation budgets:

- |    |                 |   |
|----|-----------------|---|
| a. | Fund/S.C.C.:    | Title I<br>Fund #572, S.C.C. #9118                                    |
|    | FY2018 Apprn.:  | \$4,097,054.31  |
|    | Rev. Apprn.:    | \$5,419,647.63  |
|    | Exec. Director: | Christine Bero, State and Federal Programs                            |
|    | Purpose:        | Increase due to adjusted allocation, additional and carry-over funds. |
|    |                 |   |
| b. | Fund/S.C.C.:    | Title I - Neglected<br>Fund #572, S.C.C. #9128                        |
|    | FY2018 Apprn.:  | \$32,331.82   |
|    | Rev. Apprn.:    | \$81,975.36   |
|    | Exec. Director: | Christine Bero, State and Federal Programs                            |
|    | Purpose:        | Increase due to adjusted allocation, additional and carry-over funds. |
|    |                 |   |
| c. | Fund/S.C.C.:    | Title I - Delinquent<br>Fund #572, S.C.C. #9228                       |
|    | FY2018 Apprn.:  | \$48,249.92   |
|    | Rev. Apprn.:    | \$68,205.65   |
|    | Exec. Director: | Christine Bero, State and Federal Programs                            |
|    | Purpose:        | Increase due to adjusted allocation, additional and carry-over funds. |
|    |                 |   |
| d. | Fund/S.C.C.:    | Title I School Improvement Sub-A<br>Fund #536, S.C.C. #9118           |
|    | FY2018 Apprn.:  | \$0.00  |
|    | Rev. Apprn.:    | \$168,530.33  |
|    | Exec. Director: | Christine Bero, State and Federal Programs                            |
|    | Purpose:        | Increase due to carry-over funds.                                     |

e. Fund/S.C.C.: Title II-A  
Fund #590, S.C.C. #9108  
FY2018 Apprn.: \$328,634.30  
Rev. Apprn.: \$514,693.79  
Exec. Director: Christine Bero, State and Federal Programs  
Purpose: Increase due to adjusted allocation and carry-over funds.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

**Superintendent’s Recommendations**

1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a. through c.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Contract: ComDoc  
6790 Belmont Avenue  
Girard, OH 44420  
330-539-4822  
Amount/Fund: \$15,667/month - General Fund (#001)  
(includes quarterly overages)  
EXHIBIT C, (pp. 36 – 40):  
Period: 2018 – 2023  
Exec. Director: Michael Wasser  
Purpose: To update highly used copy machines throughout the District and to add card readers to show the usage of copies per employee.
  
- b. Agreement: Dr. Sandra DiBacco  
Neil Roseberry  
Joe Fuline  
Fund: Title I School Improvement #536  
EXHIBIT D, (pp. 41 – 46):  
Period: December 4, 2017 through August 31, 2018  
Exec. Director: Christine Bero, State and Federal Programs  
Purpose: To provide executive coaching for Warren City Schools administrators as part of the FY18 Title I School Improvement 1003 Grant.

c. Agreement: Ohio North East Health Systems, Inc. (One Health Ohio)  
1977 Niles Road SE  
Warren, OH  
Ronald Dwinnells, M.D.  
EXHIBIT E, (pp. 47 – 48):  
Amount: No charge  
Period: August 2017 through August 2018  
Supervisor: Kelly Hutchinson  
Purpose: To provide medical services for the preschool program.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Ohio Department of Education Certification for Ohio Teachers Evaluation System and Ohio Principal Evaluation System

It is recommended the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Teachers Evaluation System and Ohio Principals Evaluation evaluators be approved as submitted.

WHEREAS, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

**OTES**

Katie Fallo  
Heather Hathaway  
Jill Merolla

**OPES**

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. Authorization for Disposal of Board-Owned Fixed Assets for the Period July, 2017 through December, 2017

It is recommended the resolution authorizing disposal of Board-owned fixed assets for the period July, 2017 through December, 2017 be approved as submitted.

WHEREAS, the fixed assets as listed in EXHIBIT F, (pp. 49 – 50), are of no further value to the Warren City School District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.41, the Warren City Board of Education shall authorize the disposal of Board-owned fixed assets for the period July, 2017 through December, 2017.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Purchase of Two (2) Seventy-Eight Passenger Conventional School Buses

It is recommended the resolution listed below for the purchase of two (2) seventy-eight passenger Conventional school buses be approved as submitted.

WHEREAS, the Warren City School District is a member of the Ohio Schools Council. On October 19, 2017, the Ohio Schools Council received bids for school buses on behalf of its members. The Warren City Schools Board of Education authorizes the purchase of two (2) seventy-eight passenger Conventional school bus chassis and bodies that were bid through the Ohio Schools Council.

THEREFORE, BE IT RESOLVED the Warren City Schools Board of Education wishes to purchase two (2) seventy-eight passenger Conventional school bus chassis and bodies from the bids received through the Ohio Schools Council on October 19, 2017.

NOW, THEREFORE, BE IT RESOLVED that the quote for two (2) seventy-eight passenger Conventional school bus chassis and bodies in the amount of \$166,040.00 (\$83,020 per bus) be accepted and that appropriate purchase orders and payments are issued.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



5. Board Policies – Second Reading

It is recommended the resolution listed below regarding the adoption of Board Policies, Second Reading (a. through n.), be approved as submitted.

WHEREAS, the board of education shall make such rules and regulations as are necessary for its government and the government of its employees, pupils, its schools, and all other persons entering upon its school grounds or premises, by adopting bylaws and policies for the organization and operation of this Board and school district.

NOW, THEREFORE, BE IT RESOLVED that the following Board Policies be adopted and become a part of the Official Bylaws and Policies of the Warren City Board of Education:

- a. Policy 2271 (Revised) PROGRAM  
COLLEGE CREDIT PLUS PROGRAM
- b. Policy 4120.05 (New Policy) CLASSIFIED STAFF  
EMPLOYMENT OF SUBSTITUTE EDUCATIONAL AIDES
- c. Policy 5136 (Revised) STUDENTS  
PERSONAL COMMUNICATION DEVICES
- d. Policy 5136.01 (Revised) STUDENTS  
ELECTRONIC EQUIPMENT
- e. Policy 5330 (Revised) STUDENTS  
USE OF MEDICATIONS
- f. Policy 5530 (Revised) STUDENTS  
DRUG PREVENTION
- g. Policy 6233 (Revised) FINANCES  
AMENITIES FOR PARTICIPANTS AT MEETINGS AND/OR OTHER OCCASIONS
- h. Policy 6680 (Revised) FINANCES  
RECOGNITION
- i. Policy 7300 (Revised) PROPERTY  
DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY

- j. Policy 7540.03 (Revised) PROPERTY  
STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
  
- K. Policy 7540.04 (Revised) PROPERTY  
STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
  
- l. Policy 7540.05 (Revised) PROPERTY  
DISTRICT-ISSUED STAFF E-MAIL ACCOUNT
  
- m. Policy 7540.06 (New Policy) PROPERTY  
DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT
  
- n. Policy 8600.04 (Revised) OPERATIONS  
BUS DRIVER CERTIFICATION

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

6. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Anonymous Donor	WGH Ski Club Monetary Donation Value: \$900.00	[1]
Anonymous Donor	Washington, DC Trip Monetary Donation Value: \$3,000.00	[2]
St. Mark Evangelical Church	Thanksgiving Dinner 2 Turkeys and Monetary Donation Value: \$230.00	[3]
Victory Christian Center	Classroom Listening Center Monetary Donation Value: \$2,000.00	[2]

[1] To be used to support the student of Warren G. Harding High School.

[2] To be used to support the students of McGuffey PK – 8 School.

[3] To be used to support the students of Jefferson PK – 8 School.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

7. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through g.) be approved as submitted.

CERTIFICATED:

a. Appointments – Certificated – Hourly Employment (2017-18 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for participating on the Jefferson PK-8, Lincoln PK-8, McGuffey PK-8, Willard PK-8, and WGH Building Leadership Teams (BLTs) as specified below, and attending monthly meetings as scheduled, effective 11/28/2017 through 06/30/2018, \$25.50 per an hour, on an as needed basis, to be paid through Title I School Improvement Sub A Fund #536, SCC #9118, not to exceed \$400.00 (Recommended by C. Bero, State & Federal Programs)

**Jefferson PK-8**

Jarod Anda  
Sandra Carson  
Robert Cowell  
Gina D'Alio  
Jaclyn Davia  
Megan Francisco  
Joshua Friedman  
Natalie Grayson  
Diane Gibbons

**Lincoln PK-8**

Kristen Bozin  
Lauren Catuogno-Jones  
Stephanie Collier  
Rocco Criazzo  
Trisha DiCesare  
Nina Gabrelcik  
Brandi Gazso  
Jennifer Holbrook  
Kelly Jadue

Ian Lanney  
 Nicole Laprocina  
 Jessica Logan  
 Mesa Morlan  
 Diane Orr  
 Alexis Rhodes  
 Sheena Ridel  
 Michelle Rodgers  
 Roy Ryser  
 Matthew Seidel

**McGuffey PK-8**

Annamarie Buonavolonta  
 Andrew Burnett  
 Rebecca Calvin  
 Heather Collier  
 Diane Finesilver  
 Christine Groves  
 Rachel Hitchings  
 Julie Householder  
 Heather Hrelec  
 Nancy Jarvis  
 Cheryl Leshnack  
 Stacy Marciano  
 Kristin Newbrough  
 Caren Purcell  
 Jessica Rolla  
 Jacquelyn Sabatino  
 Nicole Shaker  
 Kelly Stephens  
 Erinn Urioste  
 Megan Woodyard

**WGH**

Leigh Arvin  
 Jodi Brown  
 Amy Burd  
 Mary Dolan-Meese  
 Joan Elliott  
 Victoria Hallam  
 Erin Kampf-Melillo  
 Monica Kopp  
 Kristin Lukanec  
 Frank Melillo  
 Marc Morgan

Andrew Kelly  
 Danielle Mailach  
 Elizabeth McComb  
 Mary Moyer  
 Lori Orr  
 Richard Rohrer  
 Melissa Shehane  
 Cara Venetti  
 Morgan White  
 Christopher Wilson

**Willard PK-8**

Rebecca Boyle  
 Dawn Danko  
 Tasha Dragish  
 Natasha Galbraith  
 Ashley Goff  
 Summer Hamrick  
 Christine Isabella  
 Meghan Klem  
 Krista Kohut  
 Cara Meadows  
 Erikka Sampson  
 Shane Schmucker  
 Kristen Skinner  
 Samantha Wiesen  
 Kathleen Wilson

Val Jean Pace  
 Mary Jo Pardee  
 Stephanie Porterfield  
 Stephanie Shimko  
 Susan Stowe  
 Kristy Thornton  
 Alisha Williams

- (2) Supplemental Contracts for participating on the WCSD Leadership Team (DLT) and attending monthly meetings as scheduled, effective 11/28/2017 through 06/30/2018, \$25.50 per an hour, on an as needed basis, to be paid through Title I School Improvement Sub A Fund #536, SCC #9118, not to exceed \$400.00 (Recommended by C. Bero, State & Federal Programs)

Stephanie Collier  
 Gina D’Alio  
 Diane Finesilver  
 Patricia Fisher  
 Ashley Goff  
 Jennifer Holbrook  
 Julie Householder  
 Heather Hrelec  
 Kelly Hutchison  
 Nancy Jarvis  
 Erin Kampf-Melillo  
 Krista Kohut  
 Jacqueline Lawrence  
 Sylvia Littleton

Elizabeth McComb  
 Danielle Mailach  
 Cara Meadows  
 Mesa Morlan  
 Stephanie Porterfield  
 Lisa Rek  
 Roy Ryser  
 Jacquelyn Sabatino  
 Erikka Sampson  
 Nicole Shaker  
 Susan Stowe  
 Kristy Thornton  
 Cara Venetti  
 Christopher Wilson  
 Paula Yauger

- (3) Supplemental Contracts for Academic Student Support, effective 01/02/2018 through 06/30/2018, \$25.50 per an hour, on an as needed basis, to be paid through from Fund #001, SCC #0000, not to exceed \$8,400.00 each (Recommended by S. Chiaro, Superintendent)

Laurel Phythyon  
 Patricia Tsagaris

- b. Substitute Teacher Appointment(s) (2017-18 School Year) \$80.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule, (as needed)

WHEREAS, to prepare for temporary absences of certificated personnel for whom temporary, casual, as needed, on-call replacements (substitute teachers) may be needed to provide educational services for students; and

WHEREAS, the Board of Education has the authority to employ eligible personnel on such temporary, casual, as needed, on-call substitute basis. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that

the Board of Education gives notice of non-reemployment for the ensuing school year.

NOW, THEREFORE, BE IT RESOLVED that the following employment action(s) are taken.

These teacher(s) are to remain on our substitute lists for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed from the lists. These individual(s) are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

<u>Name</u>	<u>Effective Date</u>
Kathy Zuniga	12/11/2017

c. Employment – Certificated (current regular employee) (Co-Curricular year) (2017-18 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED that under the provisions or ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by PK-8 Principal)

- (1) Power of the Pen Coach – Code #87, Index 2.0, Salary Table B.

Jennifer Holbrook

Lincoln PK-8

CLASSIFIED:d. Retirement – Classified

WHEREAS, the following employee has worked or received working credit qualifying for retirement; and

WHEREAS, the employee has requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, the retirement is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this retirement is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Cynthia Nyako, Day Janitor 2, Area #2, Lincoln PK-8, Salary Table D, effective 12/31/2017.

e. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leave is recognized and granted for the approximate dates indicated.

- (1) Heathers Powers, Plant Manager 1, McGuffey PK-8 Building, Salary Table D, effective 10/11/2017.

f. Change in Classification – Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.



NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Allison Agona, Auxiliary/Teaching & Learning Clerk, Administration, Salary Table E, Pay Range I, 204 Day (40 Week) Contract, to PK-2 Pod Secretary, Willard PK-8, Salary Table E, Pay Range IV, 214 Day (42 Week) Contract, effective 02/20/2018. (Vacancy created due to resignation/retirement in building.)
- (2) Gregory Andrews, 5-Hr Night Janitor, Area #8, McGuffey PK-8, Salary Table D, effective 10/23/2017 (30 days probationary period successfully completed as of 12/05/2017) (Vacancy created due to resignation/retirement in department.)
- (3) Ivory Bennett, 4-Hr Bus Driver, Transportation, Salary Table D, effective 10/16/2017 (30 days probationary period successfully completed as of 11/30/2017) (Vacancy created due to resignation/retirement in department.)
- (4) Tabitha Brainard, 5-Hr Night Janitor, Area #8, Jefferson PK-8, Salary Table D, effective 10/19/2017 (30 days probationary period successfully completed as of 12/01/2017) (Vacancy created due to resignation/retirement in department.)

g. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to

the approved list of substitute personnel. This employment is contingent upon receiving satisfactory results from a mandatory pre-employment drug test screening required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

- (1) Calvin Greene, Substitute Night Janitor, Salary Table M, effective 11/20/2017.
- (2) Shameka Seay, Substitute Food Service Worker, Salary Table M, effective 11/27/2017.
- (3) Christine Tobin, Substitute Educational Assistant, Salary Table M, effective 12/04/2017.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

**Board's Recommendations**

*Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:*  
*Consideration of Appointment, Employment, Promotion etc. of Employees*  
*Conference with an Attorney Involving Pending Legal Action*  
*Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*  
*Preparing for, Conducting or Reviewing Negotiations with Public Employees*  
*Matters Required to be Kept Confidential by State or Federal Law*

12. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

13. Reconvened Board Meeting - \_\_\_\_\_ p.m.

14. Adjournment - \_\_\_\_\_ p.m.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

SC:tep  
 12/13/2017