

AGENDA
 Board of Education
 Warren City School District
Regular Meeting – December 8, 2020 – 6:00 p.m.
 WSCN, Via Zoom
 With Live Stream available at warrencityschools.org



This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating via email during the meeting, as indicated in Agenda Item No. 11.

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Faulkner, Mr. Fowley, Mrs. Limperos, Mrs. Patterson, Mr. Walker

3. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

RF _____ JF _____ PL _____ RP _____ JW _____

4. Communications

5. Adoption of Agenda

RF _____ JF _____ PL _____ RP _____ JW _____

6. Treasurer's Report

7. Superintendent's Report

8. Board of Education Committee Reports

- A. Athletics *(Patti Limperos and Bob Faulkner)*
- B. Finance Advisory *(John Fowley and Julian Walker)*
- C. Board Policies and Guidelines *(Regina Patterson and Julian Walker)*
- D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
- E. TCTC Board Representative *(Bob Faulkner)*

9. Old Business

10. New Business

Treasurer’s Recommendations

1. Minutes

It is recommended the resolution listed below regarding the November, 2020 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Regular Board Meeting held November 17, 2020

RF _____ JF _____ PL _____ RP _____ JW _____

2. Monthly Financial Statement

It is recommended the resolution listed below regarding the November, 2020 financial statement and short term investments made by the Treasurer during November, 2020, EXHIBIT A, (pp. 23 – 24), be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

	General Fund	All Other Funds	Total All Funds
Beginning Balance			
July 1, 2020	\$42,095,275.45	\$24,229,348.36	\$66,324,623.81
MTD Receipts	5,329,095.56	3,465,653.76	8,794,749.32
FTD Advances In	-0-	-0-	-0-
FTD Receipts	31,700,004.00	11,386,176.80	43,086,180.80
MTD Expenditures	6,155,372.05	3,846,051.24	10,001,423.29
FTD Advances Out	-0-	-0-	-0-
FTD Expenditures	29,159,663.03	14,015,582.36	43,175,245.39
Ending Balance			
November 30, 2020	44,635,616.42	21,599,942.80	66,235,559.22

BE IT FURTHER RESOLVED that the following interest from short-term investments be approved:

Fund	Amount
001-0000 A10-General Fund	\$4,147.89
006-0000 FS-Food Service	141.50
401 Auxiliary Services	4.55
Total	<hr/> \$4,293.94

RF _____ JF _____ PL _____ RP _____ JW _____

3. Approve the Application, Accept the Grant and Approve the Grant Appropriations

It is recommended the resolution listed below to approve the application, accept the grant and approve the grant appropriation (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the application, accept the grant and approve the following appropriation:

- a. Name of Grant: The Fund for Women and Girls
- Fund/S.C.C.: Fund #007 S.C.C. #9213
- Amount: \$1,500.00
- Funding: The Community Foundation of the Mahoning Valley-Component Fund The Fund for Women and Girls
- Period: November 1, 2020, through June 30, 2021.
- Supervisor: Jill Merolla, Community Outreach and Grant Development

- Purpose: To provide programming supplies for Girl Power programs at all four (4) PK-8 Schools and the Warren G. Harding High School.

Appropriation:

Fund	Func.	Obj.	S.C.C.	Description	Amount
007	2110	511	9213	Materials	<u>\$1,500.00</u>
				Total:	<u>\$1,500.00</u>

RF _____ JF _____ PL _____ RP _____ JW _____

4. Alternative Tax Budget Information

It is recommended the resolution listed below for the Alternative Tax Budget Information be approved as submitted.

WHEREAS, school districts must adopt the Alternative Tax Budget Information for the coming fiscal year by January 15; and

WHEREAS, such information is more of an administrative exercise than of revenue-generating significance, in that the "January budget" is commonly referred to as the "asking for" budget (vs. the July appropriations measure which actually deals with expected funds).

NOW, THEREFORE, BE IT RESOLVED, under provisions of ORC 5705.281, that the Alternative Tax Budget Information for the year commencing July 1st, 2021 is approved as presented in EXHIBIT B, (separate).

BE IT FURTHER RESOLVED, under the provisions of ORC 5705.281, that the Treasurer shall deliver a copy of the approved Alternative Tax Budget Information on the prescribed form to the County Auditor on or before January 20, 2021.

RF _____ JF _____ PL _____ RP _____ JW _____

Superintendent’s Recommendations

1. 2021 Organizational Meeting and Board of Education Regular Meeting

It is recommended the resolution listed below scheduling the 2021 Organizational Meeting and Board of Education Regular Meeting be approved as submitted.

WHEREAS, each city, local, and exempted village board of education is required to hold an organizational meeting between January 1 and 15 to elect the president and vice president and to conduct other organizational business for the calendar year; and

WHEREAS, such organizational meeting and regular board meeting are open to the public.

NOW, THEREFORE, BE IT RESOLVED that, under the provisions of ORC 121.22 and 3313.14, the Warren City Board of Education shall hold its 2021 Organizational Meeting and Board of Education Regular Board Meeting as indicated below:

a. **Organizational Meeting**

- Date: Tuesday, January 5, 2021
- Time: 6:00 p.m.
- Location: WSCN, Via Zoom
With Live Stream available at warrencityschools.org

b. **Board of Education Regular Meeting**

- Date: Tuesday, January 5, 2021
- Time: If Needed Immediately following Organizational Meeting
- Location: WSCN, Via Zoom
With Live Stream available at warrencityschools.org

RF _____ JF _____ PL _____ RP _____ JW _____

2. Authorization for Disposal of Board-Owned Fixed Assets for the Period July, 2020 through December, 2020

It is recommended the resolution authorizing disposal of Board-owned fixed assets for the period July, 2020 through December, 2020 be approved as submitted.

WHEREAS, the fixed assets as listed in EXHIBIT C, (pp. 25 – 26), are of no further value to the Warren City School District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.41, the Warren City Board of Education shall authorize the disposal of Board-owned fixed assets for the period July, 2020 through December, 2020.

RF _____ JF _____ PL _____ RP _____ JW _____

3. Resolution to Authorize Superintendent to Notify the Ohio Department of Education Regarding Christina Carlson

WHEREAS, on November 17, 2020, the Board of Education for the Warren City Schools approved the continuing contract of Christina Carlson (“Teacher”) for the 2020-2021 school year; and

WHEREAS, after the start of the school year, said teacher communicated, individually her intention to resign; and

WHEREAS, said communications were not received within the timeframes proscribed by law for unilateral termination of the employment relationship; and

WHEREAS, said teacher met with the Associate Superintendent and requested to be released from their contractual obligation, causing hardship to the District; and

WHEREAS, the Board received a letter of resignation from the employee that was not accepted or approved by the Superintendent and the employee has not provided any reasonable justification for resigning her teaching assignment.

NOW, THEREFORE BE IT RESOLVED that the Board of Education authorizes and directs the Superintendent to notify the Ohio Department of Education’s Office of Professional Conduct of the employee’s unilateral termination of the employment relationship after July 10, 2020, without the consent of the Board of Education, in violation of Ohio Revised Code Section 3319.15.

RF _____ JF _____ PL _____ RP _____ JW _____

4. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Cafaro Foundation	21 st Century Learning Program Monetary Donation Value: \$500.00	[1]
CHOW Cortland Church Group	Warren City Schools School Supplies Estimated Value: \$500.00	[2]
Evelyn Henson	Lincoln PK – 8 School Homemade Masks Estimated Value: \$150.00	[3]
Tina McCue	Lincoln PK – 8 School Homemade Masks Estimated Value: \$150.00	[3]
Verna McNeil	Lincoln PK – 8 School Homemade Masks Estimated Value: \$150.00	[3]
Nancy Tuttle	Lincoln PK – 8 School Homemade Masks Estimated Value: \$150.00	[3]

Therese Tuttle	Lincoln PK – 8 School Homemade Masks Estimated Value: \$150.00	[3]
Lynn Vastag	Lincoln PK – 8 School Homemade Masks Estimated Value: \$150.00	[3]

- [1] To be used to support the students in the 21st Century Learning Program.
- [2] To be used to support the students of the Warren City Schools.
- [3] To be used to support the students and staff at Lincoln PK – 8 School.

RF _____ JF _____ PL _____ RP _____ JW _____

5. Tuition Reimbursement

It is recommended the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2020-2021 School Year:

WILSON, Carol \$ 180.00

RF _____ JF _____ PL _____ RP _____ JW _____

6. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through f.) be approved as submitted.

CERTIFICATED:

a. Leave of Absence – Certificated

WHEREAS, ORC, 3319.13 requires that employees be granted leaves of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Master Contract between the Warren City Board of Education and the Warren Education Association; and

WHEREAS, ORC 3319.13 requires that upon return to work the employees on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.13, the following leaves are recognized and/or granted for the dates indicated.

- (1) Brianna Boerio, School Counselor, Leave of Absence, effective 11/24/2020.
- (2) Thomas Crockett, Elementary Education Teacher, Leave of Absence, effective 11/30/2020.
- (3) Carolyn Daugherty, Special Education Teacher, Leave of Absence, effective 11/05/2020.
- (4) Leah Muntean, Spanish Teacher, Leave of Absence, effective 11/30/2020.

b. Employment – Certificated (current regular employee) Co-Curricular year (2020-21 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

WHEREAS, any persons employed for a supplemental limited contract position here in named and does not complete or comply with said supplemental limited contract as outlined and directed by the building principal(s) and/or athletic director due to resignation, termination, leave of absence, suspension and/or non-compliance of said supplemental limited contract, upon review and at the sole discretion of the building principal(s) and/or athletic director, the payment of the supplemental limited contract may be prorated based upon fact-finding.

NOW, THEREFORE, BE IT RESOLVED that under the provisions or ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by PK-8 Principal)

(The payment of supplemental contracts listed below are subject to proration at the discretion of the Superintendent.)

K-8 Advisors & Clubs:

- (1) The following Supplemental Contracts approved at the **October 20, 2020**, Regular Board Meeting, **MOTION NO. 10-2020-237**, Section g., Employment – Certificated (current regular employee) Co-Curricular year (2020-21 school year), **K-8 Advisors & Clubs**, Item No. 39, **Student Council Advisor (Gr. 6-8)** – Code #98, Index 4.0, Salary Table B, **RESCIND** the following listed below:

Roy Ryser	50% of Contract	Jefferson PK-8
Jaclyn Davia	50% of Contract	Jefferson PK-8

- (2) Student Council Advisor (Gr. 6-8) – Code #98, Index 4.0, Salary Table B.

Laura Krcelic	50% of Contract	Jefferson PK-8
Mesa Morlan	50% of Contract	Jefferson PK-8

CLASSIFIED:

- c. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leaves are recognized and granted for the approximate dates indicated.

- (1) Melanie Box, PK-8 Pod Secretary, Jefferson PK-8, Salary Table E, effective 11/04/2020.
- (2) Shaina Shardy, School Community Liaison, Lincoln PK-8, Salary Table L, effective 11/30/2020.

d. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted an unpaid leave of absence, without leave accrual or board paid benefits, upon their request for reasons as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following unpaid leave of absence without Board paid benefits, is recognized and granted for the employee and for the approximate dates indicated.

- (1) Kathy Kardassilaros, 6.75 Hr. General Helper, Warren G. Harding High School, Salary Table G, effective 12/01/2020.

e. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be deemed employed only on a conditional basis until the satisfactory check has been performed.

- (1) Student Game Workers for Athletic Events for the 2020-2021 School Year. All Student Game Workers for High School and Middle School sports will be paid as follows:

Gate for Boys' JV/9 th Football	\$ 9.00 per hour
Gate for Boys' Varsity Football	\$ 9.00 per hour
Gates for Boys' Single Middle School Football	\$ 9.00 per hour
Main Ticket Clerk for Varsity Football	\$ 9.00 per hour
Football Chain Coordinator	\$ 9.00 per hour
Varsity Football Clock	\$12.50 per hour
Football Clock Assistant	\$12.50 per hour
J.V. Football Clock	\$ 9.00 per hour
Freshmen Football Clock	\$ 9.00 per hour
Lower Level Football Clock	\$ 9.00 per hour
Football Announcer	\$10.00 per hour
Football Assistant Announcer	\$10.00 per hour
Audio for Football	\$ 9.00 per hour
Video for Football	\$ 9.00 per hour
Computer for Football	\$ 9.00 per hour
Game Book/Statistician for Football	\$ 9.00 per hour
Press Box Host	\$ 9.00 per hour
Officials' Host for Football	\$ 9.00 per hour
Gate for Single Girls' Volleyball	\$ 9.00 per hour
Gate for Single Girls' Middle School Volleyball	\$ 9.00 per hour
Gate for Single Boys' and/or Girls' Soccer	\$ 9.00 per hour
Gate for Single Boys' a/o Girls' Basketball Game	\$ 9.00 per hour
Gate for Single Boys' a/o Girls' Middle School Basketball Game	\$ 9.00 per hour
Varsity Main Basketball Clock	\$15.00 per hour
Assistant Varsity Basketball Clock	\$12.50 per hour
JV Basketball Clock	\$10.00 per hour
Freshman Basketball Clock	\$10.00 per hour
Basketball Announcer	\$10.00 per hour
Game Book/Statistician for Boys' Basketball	\$12.00 per hour
Scorebook for Basketball	\$ 9.00 per hour
Video for Basketball	\$ 9.00 per hour

Gate for Boys' and/or Girls' Swim Meet	\$ 9.00 per hour
Security for High School Sporting Event	\$ 9.00 per hour
Security for Single Middle School Events	\$ 9.00 per hour
Ticket Worker Position for Boys'/Girls' Track Meets	\$ 9.00 per hour

Game workers listed below will be paid at above rates according to event/assignment working:

Alexis Carter
Elijah Taylor

The above student game workers will work between 1 and 4.0 hours (depending on single/double/triple event) for any game and/or event which meets state minimum wage requirements and will be paid at above rates according to event/assignment working. To be paid from Athletic Fund #300 or Fund #014.

- (2) Food Service Feeding Program
(Recommended by L. Postlethwait, Food Service)

Dates: 12/21/2020 to 12/30/2020
Fund: Food Service Fund #006
Salary: Current Hourly Rate

Managers

Nailah Shaw Janice Pearson

- (3) Food Service Feeding Program
(Recommended by L. Postlethwait, Food Service)

Dates: 12/21/2020 to 12/30/2020
Fund: Food Service Fund #006
Salary: Current Hourly Rate

Substitute Managers

Lynette Allen LaVonda Crawley
LaQuisha Franklin Rhonda Landman

- (4) Food Service Feeding Program
(Recommended by L. Postlethwait, Food Service)

Dates: 12/21/2020 to 12/30/2020
Fund: Food Service Fund #006
Salary: Current Hourly Rate

Cooks

Linda Blakely Bonnie Stephens

- (5) Food Service Feeding Program
(Recommended by L. Postlethwait, Food Service)

Dates: 12/21/2020 to 12/30/2020
Fund: Food Service Fund #006
Salary: Current Hourly Rate

Cook Helper

Julie Lowry

- (6) Food Service Feeding Program
(Recommended by L. Postlethwait, Food Service)

Dates: 12/21/2020 to 12/30/2020
Fund: Food Service Fund #006
Salary: Current Hourly Rate

General Helpers

Patricia Bazar Cecile Butts
Alyssa Dye Mary Jennings
Jacqueline Sugick

- (7) Food Service Feeding Program
(Recommended by L. Postlethwait, Food Service)

Dates: 12/21/2020 to 12/30/2020
Fund: Food Service Fund #006
Salary: Current Hourly Rate

Substitute General Helpers

Marsha Burch Elizabeth Kopp
Jacquelyn Korecki Miesha Stringfield

f. Employment—Classified Co-curricular 2020-2021 School Year

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district with no acceptable responses; and

WHEREAS, the following co-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individuals herein recommended have been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification, and

WHEREAS, persons employed are required to submit verification of satisfactory completion of BCII clearance, and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following persons are employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

(The payment of supplemental contracts listed below are subject to proration at the discretion of the Superintendent.)

High School Other:

- (1) Employment-Classified Co-curricular 2020-2021 School Year, recommendation at the November 17, 2020, Regular Board Meeting, **MOTION NO. 11-2020-258**, Section I., Item no. 2, **Trevor Donley, Code #79.0, Index 2.0**, Salary Table B, **IT Resource Coordinator**, High School, Warren G. Harding High School, (100% of contract), be **AMENDED** to **Trevor Donley, Code #78.0, Index 3.5, IT Resource Liaison**.

K-8 Athletics:

- (2) Gregory Jackson, Code #101.0, Index 8.0, Salary Table B, 7th Grade Basketball Coach (White), Warren Middle Schools, Willard PK-8 (Boys), (100% of contract).

RF _____ JF _____ PL _____ RP _____ JW _____

Board's Recommendations

11. Public Participation Via Email

Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:

- Consideration of Appointment, Employment, Promotion etc. of Employees*
- Investigate of Charges or Complaints Against Public Employee*
- Conference with an Attorney Involving Pending Legal Action*
- Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*
- Preparing for, Conducting or Reviewing Negotiations with Public Employees*
- Matters Required to be Kept Confidential by State or Federal Law*
- District Security Arrangements and Emergency Response Protocols*
- Consideration of Confidential Information Related to Economic Development Project*

12. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

RF _____ JF _____ PL _____ RP _____ JW _____

13. Reconvened Board Meeting - _____ p.m.

14. Adjournment - _____ p.m.

RF _____ JF _____ PL _____ RP _____ JW _____

SC:tep
12/03/2020