

AGENDA  
 Board of Education  
 Warren City School District  
**Regular Meeting** – November 28, 2017 – 6 p.m.  
 Administration Building, Harriet T. Upton Room



*This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 6.*

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Communications

5. Adoption of Agenda

Addendum 27a

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

6. Recognition of Speaker(s)

(Not to exceed 3 minutes per speaker, 30 minutes in duration)

7. Treasurer's Report

8. Superintendent's Report

A. Recognition of Stephanie Collier- Ohio Council of Teachers of Mathematics  
Middle School Classroom Teacher Award

9. Board of Education Committee Reports

- A. Athletics *(Andre Coleman and Patti Limperos)*
- B. Finance Advisory *(Andre Coleman and John Lacy)*
- C. Board Policies and Guidelines *(Patti Limperos and Regina Patterson)*
- D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
- E. TCTC Board Representative *(Bob Faulkner)*
- F. School Improvement *(Andre Coleman and John Lacy)*

10. Old Business

11. New Business

**Treasurer's Recommendations**

1. Minutes

It is recommended the resolution listed below regarding the October, 2017 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Regular Meeting held October 10, 2017

Regular Meeting held October 30, 2017

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Monthly Financial Statement

It is recommended the resolution listed below regarding the October, 2017 financial statement and short term investments made by the Treasurer during October, 2017, EXHIBIT A, (pp. 30 – 31), be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

|                          | <b>General Fund</b> | <b>All Other Funds</b> | <b>Total All Funds</b> |
|--------------------------|---------------------|------------------------|------------------------|
| <b>Beginning Balance</b> |                     |                        |                        |
| <b>July 1, 2017</b>      | \$30,249,827.40     | \$17,141,394.77        | \$47,391,222.17        |
| <b>October Receipts</b>  | 5,547,546.21        | 257,667.09             | 5,805,213.30           |
| <b>FTD Advances In</b>   | -0-                 | -0-                    | -0-                    |
| <b>FTD Receipts</b>      | 25,915,993.85       | 6,290,808.34           | 32,206,802.19          |
| <b>MTD Expenditures</b>  | 5,400,984.83        | 1,955,579.76           | 7,356,564.59           |
| <b>FTD Advances Out</b>  | -0-                 | -0-                    | -0-                    |
| <b>FTD Expenditures</b>  | 24,051,317.35       | 7,748,767.05           | 31,800,084.40          |
| <b>Ending Balance</b>    |                     |                        |                        |
| <b>October 31, 2017</b>  | 32,114,503.90       | 15,683,436.06          | 47,797,939.96          |

BE IT FURTHER RESOLVED that the following short-term investments be approved:

| <b>Fund</b>                      | <b>Amount</b>    |
|----------------------------------|------------------|
| General Fund                     | \$2,582.54       |
| 002-9003 School Improvement Bond | 166.17           |
| 004-9003 Building – Local Funds  | 15.69            |
| 006-0000 FS-Food Service         | 108.38           |
| Auxiliary Services               | 2.77             |
| Total                            | <hr/> \$2,875.55 |

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. 2017-18 Co-curricular Budget and Purpose Statements

It is recommended the resolution listed below establishing 2017-18 Co-curricular Budget and Purpose Statements be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the budget and purpose statements (on file in the Treasurer's Office) for the following 2017-18 Co-curricular Activity Accounts:

| <u>Fund/S.C.C.</u> | <u>Activity Code/Name</u>         |
|--------------------|-----------------------------------|
| 200-9022           | SA18 – WGH National Honor Society |

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

#### 4. Appropriation Budgets

It is recommended the resolution listed below to approve appropriation budgets (a. and b.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the following appropriation budgets:

- a. Fund/S.C.C.: Turning Foundation Grant  
Fund #018 S.C.C. #9860  
Amount: \$14,981.27  
Funding: Through the Turning Foundation – Youngstown, OH.  
Period: November 6, 2017, through May 31, 2018  
Supervisor: Jill Merolla, Community Outreach and Grant Development  
Purpose: To provide enrichment opportunities for students at Willard, Jefferson, McGuffey and Lincoln PK-8 schools.

#### **Appropriation:**

| <b>Fund</b> | <b>Func.</b> | <b>Obj.</b> | <b>S.C.C.</b> | <b>Description</b>    | <b>Amount</b> |
|-------------|--------------|-------------|---------------|-----------------------|---------------|
| 018         | 1200         | 100         | 9860          | Certificated Salary   | \$841.15      |
| 018         | 1200         | 200         | 9860          | Certificated Benefits | 138.62        |
| 018         | 1200         | 400         | 9850          | Purchased Service     | 4,146.25      |
| 018         | 1200         | 500         | 9860          | Materials/Supplies    | 9,314.44      |
| 018         | 2100         | 100         | 9860          | Classified Salary     | 462.78        |
| 018         | 2100         | 200         | 9860          | Classified Benefits   | <u>78.03</u>  |
|             |              |             |               | Total:                | \$14,981.27   |

b. Fund/S.C.C.: Title I School Improvement 1003  
 Fund #536 S.C.C. #9128  
 Amount: \$430,064.80  
 Funding: Through the Ohio Department of Education.  
 Period: August 30, 2017, through June 30, 2018  
 Exect. Director: Christine Bero, State and Federal Programs  
 Purpose: To provide student achievement improvement in Priority and Focus Schools through implementation and strategies in one of four targeted areas; WCS FY18 targeted area per building – Data Use Capacity Improvement.

**Appropriation:**

| <b>Fund</b> | <b>Func.</b> | <b>Obj.</b> | <b>S.C.C.</b> | <b>Description</b>    | <b>Amount</b>   |
|-------------|--------------|-------------|---------------|-----------------------|-----------------|
| 536         | 1200         | 400         | 9128          | Purchased Services    | \$160,000.00    |
| 536         | 2200         | 100         | 9128          | Certificated Salaries | 171,753.50      |
| 536         | 2200         | 200         | 9128          | Certificated Benefits | 57,311.30       |
| 536         | 2200         | 400         | 9128          | Purchased Services    | 36,000.00       |
| 536         | 2200         | 500         | 9128          | Supplies              | <u>5,000.00</u> |
| Total:      |              |             |               |                       | \$430,064.80    |

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



## **Superintendent's Recommendations**

### 1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a. through d.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. **Amended Agreement:** Trumbull County Educational Service Center  
6000 Youngstown Warren Road  
Niles, OH 44446  
Amount: \$19,625.00 Funds **#590**, #599  
Period: September 1, 2017 through June 30, 2018.  
Exec. Director: Chris Bero, State and Federal Programs  
Purpose: To provide professional development for John F. Kennedy Catholic School Upper Campus educators and administrators along with student programming during the 2017-18 school year.
- b. Agreement: Steven R. Bosel  
10155 Stookesberry Rd.  
Lisbon, OH 44432  
Amount/Fund: \$35.00/hour, not to exceed \$2,000.00  
Period: Starting November 28, 2017 on an as needed basis.  
Exec. Director: Michael Wasser  
Purpose: To work as a Consultant to the District on all emergency and safety issues related with compliance from the Ohio Department of Education
- c. Agreement: Gymsters  
6930 Lockwood Blvd.  
Youngstown OH 44512  
(330) 629-8712  
EXHIBIT B, (pp. 32 – 34)  
Amount: \$2,400.00  
Fund: Funds #439, #572  
Period: January 5, 2018 through March 31, 2018.  
Exec. Director: Christine Bero, State and Federal Programs

Purpose: To provide preschool physical education and motor development opportunities in all district preschool classrooms during the months of January-March 2018.

d. Agreement: CCBCC Operations, LLC  
 William Kanchok  
 FSOP Account Developer  
 4800 E. 355<sup>th</sup> St.  
 Willoughby, OH 44094  
EXHIBIT C, (pp. 35 – 43):

Amount: \$22,500.00  
 Fund: Fund #006/#001  
 Period: October 1, 2017 through September 30, 2020.  
 Exec. Director: Michael Wasser  
 Purpose: For the sale of coke products in vending machines throughout the District.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Ohio Department of Education Certification for Ohio Teachers Evaluation System and Ohio Principal Evaluation System

It is recommended the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Teachers Evaluation System and Ohio Principals Evaluation evaluators be approved as submitted.

WHEREAS, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

**OTES**

- Carrie Boyer
- Michelle Chiaro
- Larry Johnson
- William Nicholson

**OPES**

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. 2018 Organizational Meeting

It is recommended the resolution listed below scheduling the 2018 Organizational Meeting be approved as submitted.

WHEREAS, each city, local, and exempted village board of education is required to hold an organizational meeting between January 1 and 15 to elect the president and vice president and to conduct other organizational business for the calendar year; and

WHEREAS, such organizational meeting is open to the public.

NOW, THEREFORE, BE IT RESOLVED that, under the provisions of ORC 121.22 and 3313.14, the Warren City Board of Education shall hold its 2018 Organizational Meeting as indicated below:

Date: January 9, 2018

Time: 6:00 p.m.

Location: Board's Administration Building  
105 High Street, N.E.  
Warren, Ohio

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Board Policies – First Reading

It is recommended the resolution listed below regarding the adoption of Board Policies, First Reading, be approved as submitted.

WHEREAS, the board of education shall make such rules and regulations as are necessary for its government and the government of its employees, pupils, its schools, and all other persons entering upon its school grounds or premises, by adopting bylaws and policies for the organization and operation of this Board and school district.

NOW, THEREFORE, BE IT RESOLVED that the following Board Policies have been reviewed and will appear on the agenda of the next regularly scheduled meeting of the Board of Education of the Warren City School District for a second reading and adoption:

- a. Policy 2271 (Revised) PROGRAM  
COLLEGE CREDIT PLUS PROGRAM
- b. Policy 4120.05 (New Policy) CLASSIFIED STAFF  
EMPLOYMENT OF SUBSTITUTE EDUCATIONAL AIDES
- c. Policy 5136 (Revised) STUDENTS  
PERSONAL COMMUNICATION DEVICES
- d. Policy 5136.01 (Revised) STUDENTS  
ELECTRONIC EQUIPMENT
- e. Policy 5330 (Revised) STUDENTS  
USE OF MEDICATIONS
- f. Policy 5530 (Revised) STUDENTS  
DRUG PREVENTION
- g. Policy 6233 (Revised) FINANCES  
AMENITIES FOR PARTICIPANTS AT MEETINGS AND/OR OTHER OCCASIONS
- h. Policy 6680 (Revised) FINANCES  
RECOGNITION
- i. Policy 7300 (Revised) PROPERTY  
DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY

- j. Policy 7540.03 (Revised) PROPERTY  
STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
- K. Policy 7540.04 (Revised) PROPERTY  
STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
- l. Policy 7540.05 (Revised) PROPERTY  
DISTRICT-ISSUED STAFF E-MAIL ACCOUNT
- m. Policy 7540.06 (New Policy) PROPERTY  
DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT
- n. Policy 8600.04 (Revised) OPERATIONS  
BUS DRIVER CERTIFICATION

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

5. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

| Benefactors                   | Brief Description of Gifts and/or Services                 |     |
|-------------------------------|--|-----|
| Auto Zone<br>Parkman Rd.      | Jefferson Conference Night<br>Gift Cards<br>Value: \$50.00 | [1] |
| Caesar's Italian Restaurant   | Jefferson Conference Night<br>Gift Card<br>Value: \$10.00  | [1] |
| Larry's Super Pawn            | Jefferson Conference Night<br>Gift Cards<br>Value: \$50.00 | [1] |
| Nova Coffee Shoppe            | Jefferson Conference Night<br>Gift Cards<br>Value: \$20.00 | [1] |
| Sparkle Market<br>Parkman Rd. | Jefferson Conference Night<br>Gift Cards<br>Value: \$30.00 | [1] |
| Sunrise Inn                   | Jefferson Conference Night<br>Gift Cards<br>Value: \$20.00 | [1] |

|                       |  |     |
|-----------------------|--|-----|
| Warren Baking Company | Jefferson Conference Night<br>2 doz. cookies<br>Value: \$15.00 | [1] |
|-----------------------|--|-----|

[1] To be used to support the students of Jefferson PK – 8 School.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



6. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through o.) be approved as submitted.

CERTIFICATED:

a. Certificated – Retirement

WHEREAS, the following employee has taught or received teaching credit qualifying for professional retirement; and

WHEREAS, the employee has requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the retirement is accepted;

BE IT FURTHER RESOLVED to provide the severance pay under the provisions of the negotiated master working agreement;

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that the retirement is accepted with regret, but with best wishes and sincere appreciation.

(1) Marc Bjelac, Secondary Education Teacher, retirement effective the close of the day, 05/29/2018.

b. Appointment – Certificated (To receive one-year contract for the 2017-2018 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Lisa Tabor, Middle Childhood Education Teacher, Salary Table A, Step B-05, pro-rata, Limited Contract, effective 11/20/2017 and for the remainder of the 2017-18 school year (Replacement position)

c. Resignation – Certificated – Personal

WHEREAS, the employee(s) herein named have requested to be released from their employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignations from regular contract are accepted at the effective date indicated.

- (1) Nora Boch-Airwyke, Secondary Education Teacher, resignation, effective the close of the day, 11/17/2017.
- (2) Resignation approved at the **October 30, 2017**, Regular Board Meeting, **MOTION NO. 11-2017-230**, Section b. Resignation – Certificated – Personal, Item No. 2, **Stephanie Ritchie**, Substitute Teacher, resignation, effective the close of the day, 10/10/2017, be **RESCINDED**.

d. Leave of Absence – Certificated

WHEREAS, ORC, 3319.13 requires that employees be granted leaves of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Master Contract between the Warren City Board of Education and the Warren Education Association; and

WHEREAS, ORC 3319.13 requires that upon return to work the employees on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.13, the following leave is recognized and/or granted for the dates indicated.

- (1) Melissa Ellsworth, Special Education Teacher, Leave of Absence effective 11/15/2017.
- (2) Kimberly Orr, Special Education Teacher, Leave of Absence, effective 11/09/2017.
- (3) Karen Zagorec, Supervisor of School Improvement, Leave of Absence, effective 11/09/2017.

e. Appointments – Certificated – Hourly Employment (2017-18 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contract for 21<sup>st</sup> Century Community Learning Afterschool Program for teachers of the afterschool program at the Willard and Jefferson PK-8 Schools, effective 10/01/2017 through 06/30/2018, \$25.50 per an hour, on an as needed basis, to be paid from 21<sup>st</sup> CCLC Fund #599, SCC #9118, not to exceed \$4,845.00 (Recommended by J. Merolla, Community Outreach & Grant Development)

Bobbie Humphrey

- (2) Supplemental Contract for Resident Educator Coordinator, effective for the 2017-18 school year, to be paid based on Index 6.0 consistent with Salary Table B, Fund #001 (Recommended by S. Chiaro, Superintendent)

Mary Olesky

- (3) Supplemental Contract for William Nicholson, Home Site Manager and Home Site Media Coordinator, Division III, Boys' Football Tournament, held on 11/10/2017, to be paid \$350.00 from Fund #022 (Recommended by S. Chiaro, Superintendent)

- (4) Supplemental Contract for Shannon Superak-Skiles, Home Site Assistant Manager and Home Site Ticket Manager, Division III, Boys' Football Tournament, held on 11/10/2017, to be paid \$175.00 from Fund #022 (Recommended by S. Chiaro, Superintendent)

- (5) Supplemental Contracts for Resident Educator Summative Assessment (RESA) year 4 Leadership Sessions, effective for the 2017-18 school year, \$25.50 per an hour, on an as needed basis, not to exceed \$2,500.00, to be paid from Fund #001 (Recommended by S. Chiaro, Superintendent)

Andrew Kelly  
Mary Olesky

- f. Substitute Teacher Appointment(s) (2017-18 School Year) \$80.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule, (as needed)

WHEREAS, to prepare for temporary absences of certificated personnel for whom temporary, casual, as needed, on-call replacements (substitute teachers) may be needed to provide educational services for students; and

WHEREAS, the Board of Education has the authority to employ eligible personnel on such temporary, casual, as needed, on-call substitute basis. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

NOW, THEREFORE, BE IT RESOLVED that the following employment action(s) are taken.

These teacher(s) are to remain on our substitute lists for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed from the lists. These individual(s) are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

| <u>Name</u>     | <u>Effective Date</u> |
|-----------------|-----------------------|
| Jule Matylewicz | 11/15/2017            |

- g. Employment – Certificated (current regular employee) (Co-Curricular year) (2017-18 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED that under the provisions or ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by Campus Leaders, H.S. Principal, and Superintendent of Schools)

**General:**

- (1) Mentor Teacher - Cohort (per mentee) – Code #2, Index 2.0, Salary Table B.

**(RESA – Year 2)**  
**Teacher Mentor**

**Mentee**

Robert Cowell

Derek Sumner

**(RESA)**  
**Teacher Mentor**

**Mentee**

Mary Olesky

Brian Jackson  
Heather Mennow

- (2) Department Chair – Code #5, Index 5.0, Salary Table B.

Marc Morgan                      PE/Health

**High School Advisors & Clubs:**

- (3) F.I.R.S.T. Project Coordinator – Code #14, Index 8.0, Salary Table B.

|                 |                 |
|-----------------|-----------------|
| Eugene Mach     |                 |
| Zachary Cowher  |                 |
| Cheyenne Burns  | 50% of Contract |
| Fred Whitacre   | 50% of Contract |
| Alisha Williams | 50% of Contract |

- (4) Literary Publication – Code #18.0, Index 4.0, Salary Table B.

Ahmed Sutton

**K-8 Academics:**

- (5) Supplemental Contract approved at the **October 30, 2017**, Regular Meeting, **MOTION NO. 10-2017-230**, Section i. Employment – Certificated (current regular employee) (Co-Curricular year) (2017-18 school year), K-8 Academics, **Item 40**, Power of the Pen Coach, **Roy Ryser**, Jefferson PK-8, Code #87, Index 2.0, Salary Table B, be **RESCINDED**.

- (6) Science Club Advisor – Code #96, Index 3.0, Salary Table B.

Annette Constantino Willard PK-8 (50% of Contract)  
Dawn Danko Willard PK-8 (50% of Contract)

**K-8 Athletics:**

- (7) Swim Coach – Code #113, Index 8.0, Salary Table B.

Jesse Wonders 90% of Contract

**CLASSIFIED:**

h. **Retirement – Classified**

WHEREAS, the following employee has worked or received working credit qualifying for retirement; and

WHEREAS, the employee has requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, the retirement is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this retirement is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Christine Bornemiss, PK-8 Pod Secretary, Willard PK-8 Building, Salary Table E, effective 02/28/2018.
- (2) Gregory Paga, Programmer-Data Processing, Administration Building, Salary Table E, effective 01/31/2018.

i. Resignation – Classified

WHEREAS, the employee has requested to be released from all contracts of employment by way of resignation at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, the resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this resignation be accepted with regret, but with the best wishes and sincere appreciation.

- (1) Barbara Hanson, MD Educational Assistant, Lincoln PK-8, Salary Table I, effective the close of the day 11/27/2017.
- (2) Crystal McClintock, ED Educational Assistant, McGuffey PK-8, Salary Table I, effective the close of the day 11/10/2017.

j. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leave is recognized and granted for the approximate dates indicated.

- (1) Elaine Baker, MD Educational Assistant, Lincoln PK-8, Salary Table I, effective 10/18/2017.

- (2) Melanie Box, Pod Secretary, Jefferson PK-8, Salary Table E, effective 11/10/2017.
- (3) Lakeshia Jenkins, MD Educational Assistant, Warren G. Harding High School, Salary Table I, effective 10/30/2017.
- (4) Madelyn Tomlin, Plant Manager 2, Jefferson PK-8, Salary Table D, effective 11/20/2017.

k. Initial Regular Employment – Classified

WHEREAS, a need exists for the services to be rendered by the person herein named; and

WHEREAS, such employee has rights, benefits, and protection afforded them through the Board approved Agreement between their respective Union(s), and the Warren City Board of Education, and shall be a member of the School Employees Retirement System, and shall be compensated according to the before mentioned Agreement(s); and

WHEREAS, a vacancy exists for this employment action.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081 and 3319.083, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned.

- (1) Shawntel Harvey, ED Educational Assistant, McGuffey PK-8, Salary Table I, effective 11/07/17. (Recommended by J. Myers, Special Education) (Vacancy due to retirement/resignation of staff)

l. Change in Classification – Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and



BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Jason Banasiewicz, from Carpenter, Administration, Salary Table F, to Master Mechanic, Administration, Salary Table F, effective 11/26/2017.

m. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel. This employment is contingent upon receiving satisfactory results from a mandatory pre-employment drug test screening required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

- (1) Brian Dellimuti, Substitute Night Janitor, Salary Table M, effective 11/15/2017.
- (2) Valeria Glean, Substitute Educational Assistant, Salary Table M, effective 10/30/2017.
- (3) Margo Johnson, Substitute Food Service General Helper, Salary Table M, effective 11/14/2017.

n. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be deemed employed only on a conditional basis until the satisfactory check has been performed.

- (1) The following individual be granted a supplemental contract for the purpose of attending Preschool Professional Development meetings as scheduled, effective August 22, 2017 through May 25, 2018, at their current hourly rate, for not more than one hour per meeting, not to exceed \$200.00, to be paid through Early Childhood Education (ECE) Fund #439, SCC #9118. (Recommended by C. Bero, State & Federal Programs)

Ami Murray

o. Employment—Classified Co-curricular 2017-2018 School Year

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district with no acceptable responses; and

WHEREAS, the following co-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individuals herein recommended have been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification, and

WHEREAS, persons employed are required to submit verification of satisfactory completion of BCII clearance, and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following persons are employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

**High School Advisors & Clubs:**

- (1) F.I.R.S.T. Project Coordinator – High School – Warren G. Harding High School – Code 14.0, Index 8.0, Salary Table B. (100% of contract)

Frank Bosak

- (2) F.I.R.S.T. Project Coordinator – High School – Warren G. Harding High School – Code 14.0, Index 8.0, Salary Table B. (50% of contract)

Trevor Donley

**K-8 Athletics:**

- (3) Basketball – 7<sup>th</sup> Grade Basketball Coach – Middle School – Warren Middle Schools (Girls) – Code103.0, Index 8.0, Salary Table B. (100% of contract)

Ryan Johnson

- (4) Basketball Equipment Manager  
Warren G. Harding High School  
For the 2017-2018 School Year  
Funding: Athletic Fund #300

Kim Johnson            Salary \$1,700.00

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

**Board's Recommendations**

*Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:*

*Consideration of Appointment, Employment, Promotion etc. of Employees*

*Conference with an Attorney Involving Pending Legal Action*

*Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*

*Preparing for, Conducting or Reviewing Negotiations with Public Employees*

*Matters Required to be Kept Confidential by State or Federal Law*

12. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

13. Reconvened Board Meeting - \_\_\_\_\_ p.m.

14. Adjournment - \_\_\_\_\_ p.m.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

SC:tep  
11/21/2017