

AGENDA
 Board of Education
 Warren City School District
Regular Meeting – November 10, 2016 – 6:00 PM
 Administration Building, Harriet T. Upton Room



This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 6.

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC _____ RF _____ JL _____ PL _____ RP _____

4. Communications5. Adoption of Agenda

AC _____ RF _____ JL _____ PL _____ RP _____

6. Recognition of Speaker(s)7. Treasurer's Report8. Superintendent's Report

- A. Kelly Hutchinson, Preschool Coordinator – Preschool Presentation
- B. Mayor Franklin – Recognition of Preschool's 5 Star Awards
- C. Steve Chiaro & Brandon Giovannone – District Video #1 Preview

9. Board of Education Committee Reports

- A. Athletics *(Andre Coleman and Patti Limperos)*
- B. Finance Advisory *(Robert Faulkner and John Lacy)*
- C. Board Policies and Guidelines *(Patti Limperos and Regina Patterson)*
- D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
- E. TCTC Board Representative *(Bob Faulkner)*
- F. School Improvement *(Andre Coleman and John Lacy)*

10. Old Business11. New Business

Treasurer's Recommendations

1. Minutes

It is recommended the resolution listed below regarding the October, 2016 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Special Board Meeting held October 5, 2016
Regular Board Meeting held October 25, 2016

AC _____ RF _____ JL _____ PL _____ RP _____

2. Monthly Financial Statement

It is recommended the resolution listed below regarding the October, 2016 financial statement and short term investments made by the Treasurer during October, 2016, EXHIBIT A, (pp. 22 – 23), be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

	General Fund	All Other Funds	Total All Funds
Beginning Balance			
July 1, 2016	\$24,364,603.94	\$17,433,105.28	\$41,797,709.22
October Receipts	5,898,380.66	2,247,816.28	8,146,196.94
FTD Advances In	-0-	-0-	-0-
FTD Receipts	25,963,203.46	9,791,429.16	35,754,632.62
MTD Expenditures	5,469,705.96	2,205,367.97	7,675,073.93
FTD Advances Out	-0-	-0-	-0-
FTD Expenditures	22,808,462.47	9,696,471.68	32,504,934.15
Ending Balance			
October 31, 2016	27,519,344.93	17,528,062.76	45,047,407.69

BE IT FURTHER RESOLVED that the following short-term investments be approved:

Fund	Amount
General Fund	\$1,251.64
002-9003 School Improvement Bond	84.69
004-9003 Building – Local Funds	7.99
006-0000 FS-Food Service	56.30
008-Endowment	0.83
Auxiliary Services	<u>2.42</u>
Total	\$1,403.87

AC _____ RF _____ JL _____ PL _____ RP _____

3. 2016-17 Co-curricular Budget and Purpose Statement

It is recommended the resolution listed below establishing 2016-17 Co-curricular Budget and Purpose Statement be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the purpose statement and budget (on file in the Treasurer's Office) for the following 2016-17 Co-curricular Activity Account:

<u>Fund/S.C.C.</u>	<u>Activity Code/Name</u>
300-9022	SA105 – WGH Yearbook
300-9022	SAPB22 – WGH Quiz/Prep Bowl

AC _____ RF _____ JL _____ PL _____ RP _____

4. Appropriation Budget

It is recommended the resolution listed below to approve an appropriation budget (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the following appropriation budget:

- a. Fund/S.C.C.: First Energy STEM Classroom Grant
Fund #007, S.C.C. #9727
Amount: \$899.70
Funding: Through First Energy
Period: October 25, 2016 through June 30, 2017
Supervisor: Jill Merolla, Community Outreach/Grant Development
Purpose: To provide Rainbow Solids Magnetic Building Sets for the PK classrooms at McGuffey PK-8 School.

Appropriation:

Fund	Func.	Obj.	S.C.C.	Description	Amount
007	2100	500	9727	Supplies	\$899.70

AC _____ RF _____ JL _____ PL _____ RP _____

Superintendent's Recommendations

1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: Ohio North East Health Systems, Inc.
 726 Wick Avenue
 Youngstown, OH 44505
 (330) 747-9551
 Ronald Dwinells, M.D.
EXHIBIT B, (pp. 24 – 25):
 Amount: No Charge
 Period: May 2016 through May 2017
 Superintendent: Steve Chiaro
 Purpose: To determine whether the child is up to date on a schedule for age appropriate preventative and primary health.

AC _____ RF _____ JL _____ PL _____ RP _____

2. Ohio Department of Education Certification for Ohio Principals Evaluation System

It is recommended the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Principal Evaluation System evaluators be approved as submitted.

WHEREAS, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

OPES

- Dani Burns
- Michelle Chiaro
- Jill Merolla
- Holly Welch

AC _____ RF _____ JL _____ PL _____ RP _____

3. Board Policies – Review

It is recommended the resolution listed below regarding the Review of Board Policies, be approved as submitted.

WHEREAS, the board of education shall make such rules and regulations as are necessary for its government and the government of its employees, pupils, its schools, and all other persons entering upon its school grounds or premises, by reviewing bylaws and policies for the organization and operation of this Board and school district.

NOW, THEREFORE, BE IT RESOLVED that the following Board Policy has been reviewed by the Board of Education of the Warren City School District:

- a. Policy 2261.01 (Reviewed) PROGRAM
PARENT PARTICIPATION IN TITLE I PROGRAMS

AC _____ RF _____ JL _____ PL _____ RP _____

4. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Holy Trinity Missionary Baptist Church Rev. Lew Macklin	Warren City School Students Tickets Estimated Value: \$1,800.00	[1]
PNC Bank	Warren City School Preschools Mobile Learning Exhibits Estimated Value: \$3,200.00	[1]

[1] To be used to support the preschool students of the Warren City Schools.

AC _____ RF _____ JL _____ PL _____ RP _____

5. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through j.) be approved as submitted.

CERTIFICATED:

a. Leave of Absence – Certificated

WHEREAS, ORC, 3319.13 requires that employees be granted leaves of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Master Contract between the Warren City Board of Education and the Warren Education Association; and

WHEREAS, ORC 3319.13 requires that upon return to work the employees on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.13, the following leave is recognized and/or granted for the dates indicated.

- (1) Juanita Manios-Hornak, Elementary Education Teacher, Leave of Absence, effective 10/21/2016.
- (2) Dominic Mileto, Secondary Education Teacher, Leave of Absence, effective 11/02/2016.

b. Appointments – Certificated – Hourly Employment (2016-17 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for the purpose of providing instruction in the Third Grade After School Reading Support Academy at each PK-8 School, effective 10/03/2016 through 11/11/2016, \$24.94 per an hour, on an as needed basis, to be paid from Title I Fund #572, SCC 9617, not to exceed \$500.00 each (Recommended by C. Bero, State & Federal Programs)

Substitutes

Colleen Shrum
Cara Venetti

- (2) Supplemental Contracts for Home Instruction, effective 10/02/2016 through 06/30/2017, \$24.94 per an hour, on an as needed basis, to be paid through Fund #001 (Recommended by J. Myers, Special Education)

Jenny Riedel

- c. Building Substitute Teacher Appointment(s) (2016-17 School Year) \$85.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule

WHEREAS, the Warren City Board of Education recognizes the need for quality substitutes to provide for the continued education of the students in the event a teacher is required to be absent from the classroom or to provide additional educational assistance to students in conjunction with the regular teacher.

WHEREAS, the Warren City Board of Education recognizes that finding quality substitutes is becoming increasing difficult and that by assuring building substitutes regular employment, the District will be better able to attract and retain quality substitutes;

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of their representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the following employment actions(s) are taken.

These teacher(s) are to remain as building substitutes for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed as building substitute. These individual(s)

are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

<u>Name(s)</u>	<u>Effective Date</u>	<u>Building</u>
Alaina Jackson	10/24/2016	Willard PK-8

d. Employment – Certificated (current regular employee) Co-Curricular year (2016-17 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED that under the provisions or ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by PK-8 Principals, and Athletic Director)

General:

- (1) Mentor Teacher - Cohort (per mentee) – Code #2, Index 2.0, Salary Table B.

(RESA – Year 4)

<u>Teacher Mentor</u>	<u>Mentee</u>
Shannon Superak-Skiles	Ashlee Grzywina

High School Athletics:

- (2) Swimming – Assistant Coach (Boys) – Code #62, Index 5.6, Salary Table B.

Craig Charnas

- (3) Swimming – Assistant Coach (Girls) – Code #63, Index 5.6, Salary Table B.

Craig Charnas

K-8 Athletics:

- (4) Supplemental Contract approved at the October 25, 2016, Regular Board Meeting, **MOTION NO. 10-2016-268**, Section i., Employment – Certificated (current regular employee) Co-Curricular year (2016-17 school year), K-8 Athletics, Item No. 55, Faculty Manager – K-8 (with football) - Code #105, Index 12.0, Salary Table B., Tracy Ishee, be **RESCINDED**.

CLASSIFIED:

e. **Retirement – Classified**

WHEREAS, the following employees have worked or received working credit qualifying for retirement; and

WHEREAS, the employees have requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, the retirement is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this retirement is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Karen Cesta, Secretary B – High School, Warren G. Harding High School, Salary Table E, effective 12/31/2016.

f. **Change in Classification – Classified**

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Kathy Kardassilaris, from Food Service General Helper 4.0 hours/day, Warren G. Harding High School, Salary Table G, to Food Service General Helper 6.0 hours/day, Warren G. Harding High School, Salary Table G, effective 10/10/2016.
- (2) Nailah Shaw, from Cook 7.0 hours/day, Lincoln PK-8, Salary Table G, to Cafeteria Manager, Willard PK-8 Building, Salary Table G, effective 10/24/2016.

g. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel. This employment is contingent upon receiving satisfactory results from a mandatory pre-employment drug test screening required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

- (1) Erma Golidy, Substitute Food Service Helper, Salary Table M, effective 10/24/2016.
- (2) Robert Walker, Substitute Night Janitor, Salary Table M, effective 10/24/2016.
- (3) Anthony Willis, Substitute Bus Driver, Salary Table M, effective 10/24/2016.

h. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be deemed employed only on a conditional basis until the satisfactory check has been performed.

- (1) The following individuals be granted supplemental contracts for the purpose of attending the September 22, 2016 Preschool Professional Development meetings, at their current hourly rate, to be paid through Early Childhood Education (ECE) Fund #439, SCC #9117 for not more than one hour and not to exceed \$20.00. (Recommended by C. Bero, State & Federal Programs)

Holly Chambers
 Sharon Doing
 Andrea Drotar
 Margie Flanagan
 Julia Hunter
 Rebecca Karafa
 Kelly Kroynovich
 Katherine Ohlin
 Marchella Shaw

i. Employment—Classified Co-Curricular 2016-2017 School Year

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district with no acceptable responses; and

WHEREAS, the following co-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individuals herein recommended have been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification, and

WHEREAS, persons employed are required to submit verification of satisfactory completion of BCII clearance, and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following persons are employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

- (1) Co-Curricular 2016-2017 Contract K-8 Other, approved at the October 25, 2016 Regular Board Meeting, **MOTION NO. 10-2016-268**, Section Q. Employment—Classified Co-Curricular 2016-2017 School Year, K-8 Other, Item No. 2, IT Resource Liaison (6-8), Code #122, Index 3.5, Salary Table B (100% of contract), **Kevin Konscol, Willard PK-8**, be **AMENDED** as follows: IT Resource Liaison (6-8), Code #122, Index 3.6, Salary Table B (100% of contract), **Jasen Gregory, Willard PK-8**.

High School Athletics:

- (2) Swimming – Assistant Swimming Coach – High School – Warren G. Harding High School (Boys) – Code 62.0, Index 5.6, Salary Table B. (100% of contract)

David B. Rock

- (3) Swimming – Assistant Swimming Coach – High School – Warren G. Harding High School (Girls) – Code 63.0, Index 5.6, Salary Table B. (100% of contract)

David B. Rock

- (4) Basketball – Assistant Basketball Coach – High School - Warren G. Harding High School (Boys) – Code #38.0, Index 16.0, Salary Table B. (100% of contract)

Brandon Tedesco

j. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) Football Equipment Managers
 Warren G. Harding High School
 For the 2016-2017 School Year
 Funding: Athletic Fund #300

James J. Campbell, Sr.	Salary \$1,500.00
Johnny M. Hugley	Salary \$1,500.00

AC _____ RF _____ JL _____ PL _____ RP _____

Board's Recommendations

Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:

Consideration of Appointment, Employment, Promotion etc. of Employees

Conference with an Attorney Involving Pending Legal Action

Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding

Preparing for, Conducting or Reviewing Negotiations with Public Employees

Matters Required to be Kept Confidential by State or Federal Law

12. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC _____ RF _____ JL _____ PL _____ RP _____

13. Reconvened Board Meeting - _____ p.m.

14. Adjournment - _____ p.m.

AC _____ RF _____ JL _____ PL _____ RP _____

SC:tep
11/03/2016