

AGENDA  
Board of Education  
Warren City School District  
**Regular Meeting** – July 12, 2016 – 6:00 p.m.  
Administration Building, Harriet T. Upton Room



*This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 5.*

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Communications

4. Adoption of Agenda

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

5. Recognition of Speaker(s)  
.
6. Treasurer's Report
7. Superintendent's Report
  - A. Kevin Stringer – We Are Warren
  - B. Regina Teutsch – Third Grade Reading Guarantee
8. Board of Education Committee Reports
  - A. Athletics *(Andre Coleman and Patti Limperos)*
  - B. Finance Advisory *(Robert Faulkner and John Lacy)*
  - C. Board Policies and Guidelines *(Patti Limperos and Regina Patterson)*
  - D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
  - E. TCTC Board Representative *(Bob Faulkner)*
  - F. School Improvement *(Andre Coleman and John Lacy)*
9. Old Business
10. New Business

### Treasurer's Recommendations

#### 1. Minutes

It is recommended the resolution listed below regarding the June, 2016 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Special Board Meeting held June 21, 2016  
 Regular Board Meeting held June 21, 2016  
 Regular Board Meeting held June 30, 2016

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

#### 2. Monthly Financial Statement

It is recommended the resolution listed below regarding the June, 2016 financial statement and short term investments made by the Treasurer during June, 2016, EXHIBIT A, (pp. 17-18) be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

	<b>General Fund</b>	<b>All Other Funds</b>	<b>Total All Funds</b>
<b>Beginning Balance</b>			
<b>July 1, 2015</b>	\$18,677,213.08	\$16,957,132.32	\$35,634,345.40
<b>June Receipts</b>	4,837,194.29	2,697,996.95	7,535,191.24
<b>FTD Advances In</b>	-0-	-0-	-0-
<b>FTD Receipts</b>	72,742,330.47	26,470,426.39	99,212,756.86
<b>MTD Expenditures</b>	5,650,696.57	1,976,960.95	7,627,657.52
<b>FTD Advances Out</b>	-0-	-0-	-0-
<b>FTD Expenditures</b>	67,054,939.61	25,994,453.43	93,049,393.04
<b>Ending Balance</b>			
<b>June 30, 2016</b>	24,364,603.94	17,433,105.28	41,797,709.22

BE IT FURTHER RESOLVED that the following short-term investments be approved:

<b>Fund</b>	<b>Amount</b>
General Fund	\$787.37
002-9003 School Improvement Bond	68.16
004-9003 Building – Local Funds	6.43
006-0000 FS-Food Service	29.74
008-Endowment	0.56
Auxiliary Services	2.10
Total	<hr/> \$894.36

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

**Superintendent's Recommendations**

1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: PsyCare, Inc.  
8577 E Market Street  
Warren, OH 44484  
EXHIBIT B, (pp. 19-20):  
Amount: No charge to the District.  
Period: July 31, 2016, through July 31, 2017  
Superintendent: Steve Chiaro  
Purpose: To deliver counseling services to the students of the Warren City Schools.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Payment in Lieu of Providing Transportation for Non-Public School Students

It is recommended the resolution listed below approving payment in lieu of providing transportation for non-public school students transportation to and from school for the 2015-2016 school year be approved as submitted.

WHEREAS, the Board of Education has determined that the students named EXHIBIT C, (pp. 21-26) are legally entitled to transportation; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3317.01, the Warren City Board of Education shall compensate the parents/guardians of said students for providing transportation to and from school for the 2015-2016 school year.

BE IT FURTHER RESOLVED that the amount reimbursed to these parents/guardians shall be \$250.00, the rate determined by the State of Ohio Department of Education.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. Recognition of Quotes for PK-8 Photographs for the 2016-17 School Year

It is recommended the resolution listed below recognizing the quotes for PK-8 photographs for the 2016-17 school year be approved as submitted.

WHEREAS, it is in the best interest of the Warren City School District and its students to solicit quotes each year for PK-8 photographs; and

WHEREAS, the quotes listed in EXHIBIT D, (pp. 27), below have been properly received for PK-8 photographs for the 2016–17 school year.

WHEREAS, formal acceptance of all the quotes in full is required by statute.

NOW, THEREFORE, BE IT RESOLVED that the quotes as presented are hereby recognized as providing the services required and shall be so entered in full on the official records of the Warren City Board of Education.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Awarding the Contract for PK-8 Photographs for the 2016-17 School Year

It is recommended the resolution listed below awarding the contract for the PK-8 photographs for the 2016-17 school year be approved as submitted.

WHEREAS, the quotes for PK-8 photographs have been recognized as providing the services required and have been entered in full on the official records of the Warren City Board of Education; and

WHEREAS, the quote of Lifetouch School Portrait Specialists was the lowest local responsible quote.

NOW, THEREFORE, BE IT RESOLVED that the quote of Lifetouch School Portrait Specialists in the amount of \$20.00 for Package A, \$15.00 for Package B, \$11.00 for Package C, \$9.00 for Package D, \$7.00 for Package E, and also complimentary SmileSafe Kids Safety ID Cards, be accepted and approved for PK-8 photographs for the 2016-17 school year.

AC \_\_\_\_\_ RF \_\_\_\_\_ PL \_\_\_\_\_ JL \_\_\_\_\_ RP \_\_\_\_\_

5. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through h.) be approved as submitted.

CERTIFICATED:

a. Resignation – Certificated – Personal

WHEREAS, the employees herein named has requested to be released from his/her employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignation from regular contract is accepted at the effective date indicated.

- (1) Shelley Berlin, Special Education Teacher, resignation effective the close of the day, 08/16/2016.
- (2) Nina El-Bardawil, Foreign Language Teacher, resignation, effective the close of the day, 08/21/2016
- (3) Shari Munno, Elementary Education Teacher, resignation effective the close of the day, 08/21/2016.
- (4) Laurie Summerville, Alternative License, Grades K-12 Teacher, resignation effective the close of the day, 07/31/2016.

b. Early Retirement Incentive Program of 2005

WHEREAS, the Master Contract between the Warren City Board of Education and the Warren Education Association, effective June 30, 2005 provides for an Early Retirement Incentive; and

WHEREAS, a certificated employees shall be entitled to an early retirement incentive of ten thousand dollars (\$10,000) if he/she meets all the requirements of Section 7.04 of the Master Contract and retires during his/her first year of eligibility; and

WHEREAS, the Master Contract requires mandatory participation in a 403(b) plan for certain persons who meet requirements as outlined in the Contract, and that the Treasurer shall be the administrator of the 403(b) plan.



NOW, THEREFORE, BE IT RESOLVED that the following certificated staff persons shall qualify for participation in the Early Retirement Incentive Program of 2005.

(1) Susan Senvissky

c. Appointments – Certificated – Hourly Employment (2016-17 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

(1) Supplemental Contract School Psychologist Intern, effective 08/08/2016 through 06/13/2017, \$112.20 per day as needed, (without medical benefits), not to exceed 205 days, to be paid from Fund #001, SCC 0000, (Recommended by J. Myers, Special Education)

Heather Frank  
Benjamin Schade

d. Extended Time Supplemental Contract(s) (one-year contract, 2016-2017 school year)

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of certificated (non-administrative) persons for supplemental duties; and

WHEREAS, the certificated persons herein named are acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be

reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such employees shall be directed and assigned.

- (1) Hillary Allen, CBI/Social Studies, Salary: Daily rate times five (5) days as needed, B-09, Salary Table A.
- (2) James Bell, Student Services, Salary: Daily rate times ten (10) days as needed, B18-22, Salary Table A.
- (3) Jodi Brown, Guidance Counselor, Salary: Daily rate times ten (10) days as needed, M30-17, Salary Table A.
- (4) Daniel Bubon, CBI/Social Studies, Salary: Daily rate times five (5) days as needed, M-18, Salary Table A.
- (5) Patricia Fisher, Math Coordinator, Salary: Daily rate times twenty (20) days as needed, M-18, Salary Table A.
- (6) Mark Fleming, Student Services, Salary: Daily rate times ten (10) days as needed, M30-32, Salary Table A.
- (7) Elizabeth Gray, School Nurse, Salary: Daily rate times five (5) days as needed, B-14, Salary Table A.
- (8) Kelly Hutchison, District Preschool Coordinator, Salary: Daily rate times twenty (25) days as needed, M30-17, Salary Table A.
- (9) Erin Kampf, Guidance Counselor/Test Coordinator, Salary: Daily rate times twenty five (25) days as needed, M-17, Salary Table A.
- (10) Jacqueline Lawrence, Literacy Specialist, Salary: Daily rate times twenty (20) days as needed, M30-17, Salary Table A.
- (11) Sylvia Littleton, Math Coordinator, Salary: Daily rate times twenty (20) days as needed, M-11, Salary Table A.
- (12) Richard Lloyd, Student Services, Salary: Daily rate times ten (10) days as needed, M-26, Salary Table A.
- (13) Susan Mizik, Guidance Counselor, Salary: Daily rate times ten (10) days as needed, M-09, Salary Table A.

- (14) Charles Penny, Student Services, Salary: Daily rate times ten (10) days as needed, M-16, Salary Table A.
- (15) Lisa Rek, Reading Recovery Team Leader, Salary: Daily rate times ten (10) days as needed, M30-16, Salary Table A.
- (16) Brandy Scarmack, Family & Consumer Science, Salary: Daily rate times five (5) days as needed, B-02, Salary Table A.
- (17) Michelle Senediak, Guidance Counselor, Salary: Daily rate times ten (10) days as needed, M-17, Salary Table A.
- (18) Alisha Williams, Family & Consumer Science, Salary: Daily rate times five (5) days as needed, M-06, Salary Table A.
- (19) Paula Yauger, District Literacy Coach/Data Analysis, Salary: Daily rate times twenty (20) days as needed, M-13, Salary Table A.

CLASSIFIED:

e. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leave is recognized and granted for the medical condition of the employee and for the approximate dates indicated.

- (1) Dwight Cook, Night Janitor, Jefferson PK-8, Salary Table D, effective 07/01/2016.
- (2) Chris Tabor, Plant Manager 1, Jefferson PK-8, Salary Table J, effective 07/12/2016.

f. Change in Classification – Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Rescind Motion approved at the June 30, 2016 Regular Board Meeting, **MOTION NO. 06-2016-177** - Change in Classification – Classified Section e., Item (3) - Sharron Napier, from Secretary A-High School, Warren G. Harding High School, Salary Table E, Pay Range V, Step 35, to Monroe Receptionist, Warren G. Harding High School, Salary Table E, Step 35, Pay Range V, effective 06/20/2016, for the balance of the 2015-2016 contract year; effective 07/01/2016, to Monroe Receptionist, Warren G. Harding High School, Salary Table E, Step 36, Pay Range II.
- (2) Sharron Napier, from Secretary A-High School, Warren G. Harding High School, Salary Table E, Pay Range V, 52 week, to Receptionist/Pod Secretary, Monroe, Warren G. Harding High School, Salary Table E, Pay Range V, 52 week, effective 06/20/2016 to 08/05/2016; effective 08/08/2016, to Receptionist/Pod Secretary, Monroe, Warren G. Harding High School, Salary Table E, Pay Range IV, 42 week. (Superintendent Assignment)
- (3) Ronald Cole, from Night Janitor-Area #2, Warren G. Harding High School, Salary Table D, Step 3, to Night Janitor - Area #7, Warren G. Harding High School, Salary Table D, Step 3, effective 06/27/2016.

g. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be deemed employed only on a conditional basis until the satisfactory check has been performed.

- (1) The following individual is to be granted a supplemental contract for extra administrative duties, such as technological support, provided on an as needed basis, at their current hourly rate, not to exceed \$7,500.00, to be paid from General Fund #001, for the 2016-2017 School Year. (Recommended by M. Wasser, Business Operations & Human Resources)

Frank Bosak

- (2) The following person be given supplemental contract for Coordinator 21<sup>st</sup> Century Learning Center/We Are Warren Initiative, not to exceed 35 hours per week, Salary Table M, effective 07/01/2016, to be paid from We Are Warren Wean Grant Fund 018 SCC 9117 2016-17, at the rate of \$24.94 per hour. (Recommended by J. Merolla, Supervisor /Community Outreach & Grant Development).

Kevin Stringer

h. Employment—Classified Co-curricular 2015-2016 School Year

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district with no acceptable responses; and

WHEREAS, the following co-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individuals herein recommended have been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification, and

WHEREAS, persons employed are required to submit verification of satisfactory completion of BCII clearance, and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following persons are employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

- (1) Cedric Haynes, Code #35, Index 5.6, Salary Table B, Assistant Baseball Coach, High School, Warren G. Harding High School (Boys), (75% of contract)

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

**Board's Recommendations**

*Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:*

- Consideration of Appointment, Employment, Promotion etc. of Employees*
- Conference with an Attorney Involving Pending Legal Action*
- Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*
- Preparing for, Conducting or Reviewing Negotiations with Public Employees*
- Matters Required to be Kept Confidential by State or Federal Law*

11. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

12. Reconvened Board Meeting - \_\_\_\_\_ p.m.

13. Adjournment - \_\_\_\_\_ p.m.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

SC:jlw  
07/6/2016