

AGENDA

Board of Education

Warren City School District

Regular Meeting – June 16, 2020 – 6:00 p.m.

Administration Building, Harriet T. Upton Room

With Live Stream available at warrencityschools.org



This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating via email during the meeting, as indicated in Agenda Item No. 11.

1. Call to Order2. Roll Call by Approved Rotation

Mr. Faulkner, Mr. Fowley, Mrs. Limperos, Mrs. Patterson, Mr. Walker

3. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

RF _____ JF _____ PL _____ RP _____ JW _____

4. Communications

5. Adoption of Agenda

Replacement pg. 30 Deleted pg. 31

RF _____ JF _____ PL _____ RP _____ JW _____

6. Treasurer’s Report

7. Superintendent’s Report

A. Resolution of Condolence – Elizabeth “Betsy” Janecko

It is recommended the resolution listed below extending the sympathy of the Warren City Board of Education and the Superintendent of Schools to the family, friends, and co-workers of *Elizabeth “Betsy” Janecko* be approved as submitted.

WHEREAS, the death of *Ms. Janecko* has brought sadness to this School District and the many people with whom she worked; and

WHEREAS, Betsy served the District for 30 years. During these years, she taught Business Education, Intensive Office Education, Accounting, and 4th Grade. In 1998 Betsy became an Elementary Principal at Laird Elementary School and in 2001 made her final move in the Warren City Schools to Associate Superintendent. Her time here was a gift not only to the students she taught but to the employees she mentored. Betsy’s retirement letter sent to all staff members requested we remember one thing “to always have the sincere goal in our hearts that children are our number one priority.” Her legacy lives on and her dedication will not be forgotten.

NOW, THEREFORE, BE IT RESOLVED that Board President Patricia Limperos, Vice President Robert Faulkner, Sr., Board Members John Fowley, Sr., Regina Patterson, and Julian Walker, Superintendent of Schools Steve Chiaro and Administrative Assistant to the Superintendent Tracy Preston express their condolences to the family and many friends; and

BE IT FURTHER RESOLVED that this message of sympathy be spread across the minutes of this meeting.

RF _____ JF _____ PL _____ RP _____ JW _____

8. Board of Education Committee Reports
 - A. Athletics *(Patti Limperos and Bob Faulkner)*
 - B. Finance Advisory *(John Fowley and Julian Walker)*
 - C. Board Policies and Guidelines *(Regina Patterson and Julian Walker)*
 - D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
 - E. TCTC Board Representative *(Bob Faulkner)*
9. Old Business
10. New Business

Treasurer’s Recommendations

1. Minutes

It is recommended the resolution listed below regarding the May, 2020 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Regular Board Meeting held May 26, 2020

RF _____ JF _____ PL _____ RP _____ JW _____

2. Monthly Financial Statement

It is recommended the resolution listed below regarding the May, 2020 financial statement and short term investments made by the Treasurer during May, 2020, EXHIBIT A, (pp. 34 – 35), be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

	General Fund	All Other Funds	Total All Funds
Beginning Balance			
July 1, 2019	\$37,643,300.38	\$18,480,825.13	\$56,124,125.51
MTD Receipts	6,194,533.92	2,452,231.18	8,646,765.10
FTD Advances In	-0-	-0-	-0-
FTD Receipts	70,437,372.75	54,453,187.30	124,890,560.05
MTD Expenditures	5,396,287.51	2,469,554.28	7,865,841.79
FTD Advances Out	-0-	-0-	-0-
FTD Expenditures	66,708,204.42	48,879,770.85	115,587,975.27
Ending Balance			
May 31, 2020	41,372,468.71	24,054,241.58	65,426,710.29

BE IT FURTHER RESOLVED that the following interest from short-term investments be approved:

Fund	Amount
001-0000 A10-General Fund	\$8,914.70
006-0000 FS-Food Service	263.81
401 Auxiliary Services	23.79
Total	<hr/> \$9202.30

RF _____ JF _____ PL _____ RP _____ JW _____

3. 2019-20 Co-curricular Budget and Purpose Statements

It is recommended the resolution listed below establishing 2019-20 Co-curricular Budget and Purpose Statements be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the purpose statements and budgets (on file in the Treasurer's Office) for the following 2019-20 Co-curricular Activity Accounts:

<u>Fund/S.C.C.</u>	<u>Activity Code/Name</u>	
200-9022	SA100	Warren Student Communication Network (WSCN)
300-9022	SA125	MH Youth – Warren G. Harding
300-9022	SA221	Key Club – Warren G. Harding
300-9022	SA225	Boys Track – Warren G. Harding
300-9022	SA300	Effective Schools Team – Warren G. Harding
300-9022	SA322	Speech & Debate Team – Warren G. Harding
300-9022	SAPOC	Poetry Club – Warren G. Harding

RF _____ JF _____ PL _____ RP _____ JW _____

4. To Maintain Employment and Compensation of Employees, Contracted Service Providers and Consultants for the Remainder of the Fiscal Year 2020 to Support Continued Operations

It is recommended the resolution listed below regarding maintaining employment and compensation of employees, contracted service providers and consultants for the remainder of the fiscal year 2020 to support continued operations be approved as submitted.

WHEREAS, the Governor has declared a state of emergency with respect to the spread of the novel coronavirus and the Ohio Department of Health has ordered that all K-12 schools be closed to students through the remainder of the school year; and

WHEREAS, the Warren City School District Board of Education (“Board”) has determined to retain its regularly employed personnel, including contracted service providers and consultants deemed necessary by the Superintendent, in order to ensure continued business operations and facilities for the remainder of the fiscal year ending June 30, 2020; and

WHEREAS, under the recently enacted Federal stimulus legislation, the Coronavirus Aid, Relief and Economic Security Act (CARES Act), specifically SEC. 18006, which states; “A local educational agency, State, institution of higher education, or other entity that receives funds under “Education Stabilization Fund,” shall to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to coronavirus”; and

WHEREAS, additional state and federal laws, regulations and executive orders authorize this action during the epidemic; and

WHEREAS, the Board wishes to authorize the Superintendent to assign duties and work locations for employees, contracted service providers and consultants deemed necessary in furtherance of maintaining facilities and operations.

NOW THEREFORE BE IT RESOLVED, by the Warren City School District Board of Education, as follows:

Section 1. For the period beginning March 17th, 2020 through the remainder of the fiscal year ending June 30th, 2020, the Board will continue to compensate all regularly employed personnel, as well as contracted service providers and consultants deemed necessary by the Superintendent to maintain operations and facilities. Payment for said individuals will be at the regular and/or contracted rates including overtime pay if applicable/required, and further includes payment of any stretch pay that is remitted after June 30th in accordance with board policy. This

action does not include substitute teachers and substitute nonteaching staff unless otherwise determined necessary by the Superintendent.

Section 2. The Superintendent is hereby authorized to assign duties and work locations for employees, contracted service providers and consultants in order to maintain operations and facilities for the remainder of the fiscal year. The Superintendent and Treasurer are hereby further authorized to take any and all actions as are necessary to comply with state, federal and/or local laws, regulations and executive orders as they relate to the maintenance of a safe work environment for all employees.

Section 3. The Board finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including R.C. Section 121.22, and any amendments included in HB 197.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board that may be inconsistent or duplicative with the provisions of this resolution.

RF _____ JF _____ PL _____ RP _____ JW _____

Superintendent's Recommendations

1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: Edmentum
 P.O. Box 776725
 Chicago IL 60677-6725
 (877) 519-9555
EXHIBIT B, (pp. 36 – 40):
- Amount: \$266,303.40
- Fund: Fund #507, #572
- Period: June 29, 2019, through June 28, 2023.
- Exec. Directors: Christine Bero, Office of State and Federal Programs
 Regina Teutsch, Office of Curriculum and Instruction
- Purpose: Revised agreement to include Exact Path online adaptive learning platform with Study Island for increased online core content area student practice and intervention.

RF _____ JF _____ PL _____ RP _____ JW _____

2. Ohio Department of Education Certification for Ohio Teachers Evaluation System and Ohio Principal Evaluation System

It is recommended the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Teachers Evaluation System and Ohio Principals Evaluation evaluators be approved as submitted.

WHEREAS, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

OTES

Jennifer Hoffman

OPES

RF _____ JF _____ PL _____ RP _____ JW _____

3. Board Policies – Second Reading

It is recommended the resolution listed below regarding the adoption of Board Policies (a. through k.), Second Reading, be approved as submitted.

WHEREAS, the board of education shall make such rules and regulations as are necessary for its government and the government of its employees, pupils, its schools, and all other persons entering upon its school grounds or premises, by adopting bylaws and policies for the organization and operation of this Board and School District.

NOW, THEREFORE, BE IT RESOLVED that the following Board Policy be adopted and become a part of the Official Bylaws and Policies of the Warren City Board of Education:

- a. Policy 1520 (Revised) ADMINISTRATION
EMPLOYMENT OF ADMINISTRATORS
- b. Policy 2464 (Revised) PROGRAM
GIFTED EDUCATION AND IDENTIFICATION
- c. Policy 3120 (Revised) PROFESSIONAL STAFF
EMPLOYMENT OF PROFESSIONAL STAFF
- d. Policy 3120.04 (Revised) PROFESSIONAL STAFF
EMPLOYMENT OF SUBSTITUTE TEACHERS
- e. Policy 3120.05 (Revised) PROFESSIONAL STAFF
EMPLOYMENT OF SUMMER SCHOOL STAFF AND ADULT EDUCATION
- f. Policy 3120.08 (Revised) PROFESSIONAL STAFF
EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-
CURRICULAR ACTIVITIES
- g. Policy 4120 (Revised) NONTEACHING PERSONNEL
EMPLOYMENT OF CLASSIFIED STAFF
- h. Policy 4120.08 (Revised) NONTEACHING PERSONNEL
EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-
CURRICULAR ACTIVITIES
- i. Policy 4162 (Revised) NONTEACHING PERSONNEL
DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER
EMPLOYEES WHO PERFORM SAFETY-SENSITIVE FUNCTIONS

j. Policy 5460 (Revised) STUDENTS
GRADUATION REQUIREMENTS

k. Policy 6107 (Revised) FINANCES
AUTHORIZATION TO ACCEPT AND DISTRIBUTE ELECTRONIC RECORDS
AND TO USE ELECTRONIC SIGNATURES

RF _____ JF _____ PL _____ RP _____ JW _____

4. Authorization for Disposal of Board-Owned Fixed Assets for the Period January, 2020 through June, 2020

It is recommended the resolution authorizing disposal of Board-owned fixed assets for the period January, 2020 through June, 2020 be approved as submitted.

WHEREAS, the fixed assets as listed in EXHIBIT C, (p. 41), are of no further value to the Warren City School District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.41, the Warren City Board of Education shall authorize the disposal of Board-owned fixed assets for the period January, 2020 through June, 2020.

RF _____ JF _____ PL _____ RP _____ JW _____

5. Salary Tables

It is recommended the resolution listed below adopting said salary tables be approved as submitted with changes as indicated.

- Revised Salary Table D, Custodial and Operational Employees, effective June 30, 2018 through June 29, 2021
- Revised Salary Table L – Classified Non-Supervisory & Grant Funded Schedule, effective July 1, 2020 through June 30, 2022.

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of the representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education adopt salary tables, EXHIBIT D, (pp. 42 – 45).

BE IT FURTHER RESOLVED that the Board President, Superintendent and Treasurer are hereby authorized and directed to take all lawful steps necessary to implement said salary tables, including the execution of applicable "412 Certificate."

RF _____ JF _____ PL _____ RP _____ JW _____

6. Tuition Reimbursement

It is recommended the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2019-2020 School Year:

GABRELCIK, Nina	\$ 400.00
GREENE, Alycia	\$ 335.00
VANKIRK, Amber	\$ 400.00

RF _____ JF _____ PL _____ RP _____ JW _____

7. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through h.) be approved as submitted.

CERTIFICATED:

a. Resignation – Certificated – Personal

WHEREAS, the employee(s) herein named have requested to be released from their employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignations from regular contract are accepted at the effective date indicated.

- (1) Vance Lawman, Secondary Education Teacher, resignation effective the close of the day, 06/15/2020.
- (2) Melissa Wilthew, School Counselor, resignation effective the close of the day, 08/19/2020.

b. Appointments – Certificated – Hourly Employment (2019-20 and 2020-21 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for Itinerant Teachers testing and assessment of Special Education Preschool students, effective 05/27/2020 through

08/14/2020, \$26.53 per an hour, on an as needed basis through 06/30/2019; \$27.26 per an hour, effective 07/01/2020, to be paid from Fund #516, SCC #9920, not to exceed \$300.00 (Recommended by J. Hoffman, Special Education)

Brittany Barone
Laura Zellers

- (2) Supplemental Contracts for Speech Language Pathologist testing and assessment of Special Education Preschool students, effective 05/27/2020 through 08/14/2020, \$26.53 per an hour, on an as needed basis through 6/30/2019; \$27.26 per an hour, effective 07/01/2020, to be paid from Fund #516, SCC #9920, not to exceed \$550.00 (Recommended by J. Hoffman, Special Education)

Kimberly Armstrong

- (3) Supplemental Contracts for the purpose of attending Nonviolent Crisis Intervention (CPI) instructor training, effective 06/16/2020, \$26.53 per an hour, on an as needed basis, to be paid from Fund #516, SCC #9920, not to exceed \$550.00 (Recommended by J. Hoffman, Special Education)

Amy Clementi
Denise Delaquila

- (4) Supplemental Contracts for Teachers for the 2020 Extended School Year Program, effective 05/28/2020 through 06/30/2020, \$26.53 per an hour, on an as needed basis, to be paid from Fund #516, SCC #9920, not to exceed \$3,000.00 (Recommended by J. Hoffman, Special Education)

Aaron Baker	Alyssa DiCesare
Timothy Calhoun	Jessica Logan
Shannon Chrnko	Erika Prater
Tina Detate	Nicole Varley

- (5) Supplemental Contracts for the 2020 Extended School Year Program Supervisor and Teacher on Special Assignment, effective 05/28/2020 through 06/30/2020, \$26.53 per an hour, on an as needed basis, to be paid from Fund #516, SCC #9920, not to exceed \$3,000.00 (Recommended by J. Hoffman, Special Education)

Denise Delaquila
Mesa Morlan

- (6) Supplemental Contract for Speech Language Pathologist for the 2020 Extended School Year Program, effective 05/28/2020 through 06/30/2020, \$26.53 per an hour, on an as needed basis, to be paid from Fund #516, SCC #9920, not to exceed \$3,000.00 (Recommended by J. Hoffman, Special Education)

Mary Kate Keating

- (7) Supplemental Contracts for Curriculum Development & Training, effective 07/01/2020 through 06/30/2021, \$27.26 per an hour, on an as needed basis, to be paid from BBITA Fund #001, SCC #0000; Title I Fund #572, SCC #9211; and Title II Fund #590, SCC #9212, not to exceed \$1,500.00 (Recommended by R. Teutsch, Curriculum & Instruction)

Robert Cowell
 Patricia Fisher
 Natasha Galbraith
 Natalie Grayson
 Nancy Hripko
 Kelly Hutchison
 Nancy Jarvis
 Meghan Klem
 Jacqueline Lawrence

Sylvia Littleton
 Danielle Mailach
 Caren Purcell
 Lisa Rek
 Michelle Rodgers
 Erikka Sampson
 Nicole Shaker
 Christopher Wilson
 Paula Yauger

- (8) Supplemental Contracts for teachers of the Literacy Leadership Team, effective 07/01/2020 through 06/30/2021, \$27.26 per an hour, on an as needed basis, to be paid from BBITA Fund #001, SCC #0000; Title I Fund #572, SCC #9211; and Title II Fund #590, SCC #9212, not to exceed \$1,500.00 (Recommended by R. Teutsch, Curriculum & Instruction)

Gabriella Borawiec
 Brianna Cohen
 Alison Evans
 Stephanie Gilligan
 Natalie Grayson
 Kelly Hutchison
 Jessica Irwin
 Nancy Jarvis
 Lindsey Klein

Jacqueline Lawrence
 Danielle Mailach
 Laura Mastro
 Caren Purcell
 Lisa Rek
 Michelle Rodgers
 Erikka Sampson
 Amber Vankirk
 Paula Yauger

- (9) Supplemental Contracts for Secondary Summer School Teachers, effective 06/05/2020 through 08/14/2020, \$26.53 per hour, as needed through 06/30/2020; \$27.26 per, as needed, effective 07/01/2020, not to exceed 5

hours daily, to be paid from Fund #001, SCC #0000, not to exceed \$2,800 each (Recommended by W. Hartzell, Associate Superintendent)

Mary Jo Pardee	English
Amy Burd	Mathematics
Victoria Midgett	Science
Kathryn Malasky	Intervention Specialist

c. Supplemental Contracts – SUMMER BAND PROGRAM 2020 (one-year contracts, 2020-2021 school year)

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of certificated (non-administrative) persons for supplemental duties; and

WHEREAS, the certificated persons herein named are acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such employees shall be directed and assigned. (Recommended by R. Young, Band Director and S. Chiaro, Superintendent)

- (1) Reid Young, Band Director, Summer Band Program, not to exceed ten (10) weeks, as needed, five days per week, effective 06/01/2020 through 08/19/2020, Salary: \$722 per week, as needed, through 06/30/2020; \$742 per week, as needed, effective 07/01/2020, Salary Table B.
- (2) Kevin Casey, Assistant Band Director, Summer Band Program, not to exceed nine (9) weeks, as needed, five days per week, effective 06/01/2020 through 08/19/2020, Salary: \$616 per week, as needed, through 06/30/2020; \$633 per week, as needed, effective 07/01/2020, Salary Table B.
- (3) Sarah Komsa, Assistant Band Director, Summer Band Program, not to exceed nine (9) weeks, as needed, five days per week, effective 06/01/2020 through 08/19/2020, Salary: \$616 per week, as needed, through 06/30/2020; \$633 per week, as needed, effective 07/01/2020, Salary Table B.

- (4) Heather Sirney, Assistant Band Director, Summer Band Program, not to exceed nine (9) week, as needed, five days per week, effective 06/01/2020 through 08/19/2020, Salary: \$616 per week, as needed, through 06/30/2020; \$633 per week, as needed, effective 07/01/2020, Salary Table B.
- (5) Sabrina Torres-Feeney, Assistant Band Director, Summer Band Program, not to exceed nine (9) weeks, as needed, five days per week, effective 06/01/2020 through 08/19/2020, Salary: \$616 per week, as needed, through 06/30/2020; \$633 per week, as needed, effective 07/01/2020, Salary Table B.

CLASSIFIED:

d. Administrative Contract Appointments

WHEREAS, the contracts of employment of the administrators listed below expire on the dates indicated; and

WHEREAS, the Superintendent of the Warren City School District, Trumbull County has recommended the administrators listed below be reemployed in the positions indicated for the terms indicated; and WHEREAS, each of the administrators listed below has been notified of the date his or her contract expires and of his or her right to request a meeting with the Board of Education.

BE IT RESOLVED by the Board of Education of the Warren City School District, Trumbull County, Ohio, pursuant to Ohio Revised Code Section 3319.02 that:

The nominations of the Superintendent are accepted.

The individuals listed below are reemployed for the terms indicated with the salaries, vacation days and workdays to be provided by contract or annual notice.

The Board hereby authorizes and directs the Treasurer to execute contracts of employment on behalf of the Board, and take all other actions necessary to carry out this resolution.

It is hereby found and determined that all formal action of the Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public, when required by law, in full compliance with the law.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3319.02, the persons herein named are hereby appointed and employed for the term indicated and compensated according to his/her placement on the Board of Education adopted Administrative Salary Schedule commensurate with his/her training and experience.

- (1) Steven Bosel – Supervisor, School Security

Term: July 1, 2020 – June 30, 2022

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule J, 260-262 day contract, step and salary to be determined.

- (2) Deborah Bufano – Manager, Information Systems

Term: July 1, 2020 – June 30, 2022

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule J, 260-262 day contract, step and salary to be determined.

- (3) Pearlie Phillips – Assistant Supervisor, Food Services

Term: July 1, 2020 – June 30, 2022

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule J, 260-262 day contract, step and salary to be determined.

- (4) Laureen Postlethwait – Supervisor, Food Services

Term: July 1, 2020 – June 30, 2022

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule J, 260-262 day contract, step and salary to be determined.

e. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leaves are recognized and granted for the approximate dates indicated.

- (1) Bryana Hall, Nigh Janitor, Jefferson PK-8, Salary Table D, effective 05/19/2020.
- (2) Lutrica Hall, School Community Liaison, Warren G. Harding High School, Salary Table L, effective 05/19/2020.

f. Employment – Classified – Crossing Guards, Noon Hour Aides 2020-2021 School Year

WHEREAS, a need exists for the services to be rendered by the persons herein named;

NOW, THEREFORE, BE IT RESOLVED that the following persons be employed for a period of not more than one school year; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Crossing Guards, effective the beginning of the 2020-2021 school year. Employment is **on an as-needed basis**, funding is from the Public School Support Fund No. #018 and General Fund #001, Salary Table M:

Jeffrey Dunn

Gina Grabosky
Betty Nolan
Susan Nolan
Laurie Sitch
Ruth Washington

- (2) Noon Hour Aides, effective the beginning of the 2020-2021 school year. Employment is **on an as-needed basis**. Funding is from the Food Service Fund, Salary Table M.

Quwan Baker
Jeffrey Dunn
Gina Grabosky
Jenny Livingston
Lisa Loy
Greta McKinnon
Betty Nolan
Susan Nolan
Laurie Sitch
Ruth Washington
James Ziegler

g. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) Secondary Summer School Office Coordinator/Data Manager (Recommended by W. Hartzell, Associate Superintendent)

Rate: \$26.53 (Effective 07/01/2020 rate increase to \$27.26)
Effective Date: 06/01/2020
Ending Date: 07/31/2020
Fund: #001
Not to Exceed \$6,000

Michele Douglas

- (2) The following individuals be granted an additional day on May 22, 2020, at their current hourly rate plus an additional \$1.00/hour, to be paid through Food Service Fund #006, not to exceed \$4,500.00, to implement the Food Service Summer Program. (Recommended by L. Postlethwait, Food Service)

Cafeteria Managers

Jodi Gump	Julia Rogers
Janice Losey	Nailah Shaw
Janice Pearson	

Cooks

Lynette Allen	Jamey May
Kimberly Finlaw	Bonnie Stephens
LaQuisha Franklin	

Cook Helpers

Whitney Anderson	Julie Lowry
Rhonda Landman	Kelly Palmer

Food Service General Helpers

Johnnie Anderson	Kathy Kardassilaris
Roberta Bellish	Jacquelyn Korecki
Linda Blakely	Gloria Liptrot
Amber Bland	Michelle Lyons
Camilla Butler	Monique Mark
Cecile Butts	Margarita Melexenis
Erika DiVieste	Rebecca Morgan
Alyssa Dye	Eutona Nance
Lauren Hoffman	Joann Parkhurst
Billie Humphrey	Shenita Seay
Mary Jennings	Jacqueline Sugick
Michelle Johnston	Record Keeper

- (3) The following individual is to receive additional days (as indicated) at their per diem rate to implement the Food Service Summer Program, to be effective from 05/26/2020 to 08/31/2020 (Recommended by L. Postlethwait, Food Service)

Susan Harcarik	Up to 12 days June, 2020
	Up to 15 days July/August, 2020

- (4) Food Service Summer Program

(Recommended by L. Postlethwait, Food Service)

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Dates: 05/26/2020 to 06/30/2020
Salary: Current Rate plus an additional \$1.00 per hour

Dates: 07/01/2020 to 08/31/2020
Salary: Current Rate plus an additional \$1.00 per hour

Manager

Jodi Gump	Julie Rogers
Janice Pearson	Nailah Shaw

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Dates: 05/26/2020 to 06/30/2020
Salary: \$17.19/hour

Dates: 07/01/2020 to 08/31/2020
Salary: \$17.49/hour

Substitute Manager

Rhonda Landman	Kelly Palmer
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Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Dates: 05/26/2020 to 06/30/2020
Salary: \$17.50/hour

Dates: 07/01/2020 to 08/31/2020
Salary: \$17.80/hour

Substitute Manager

LaVonda Wright

- (5) Food Service Summer Program
(Recommended by L. Postlethwait, Food Service)

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Dates: 05/26/2020 to 06/30/2019
Salary: Current Rate plus an additional \$1.00 per hour

Dates: 07/01/2020 to 08/31/2020
 Salary: Current Rate plus an additional \$1.00 per hour

Cooks

Lynette Allen Angela McCollough
 LaQuisha Franklin Bonnie Stephens

Dates: 05/26/2020 through 08/31/2020
 Fund: Food Service Fund #006

Dates: 05/26/2020 to 06/30/2020
 Salary: \$14.70/hour

Dates: 07/01/2020 to 08/31/2020
 Salary: \$15.37/hour

Substitute Cook

Whitney Anderson Jamie May

Dates: 05/26/2020 through 08/31/2020
 Fund: Food Service Fund #006

Dates: 05/26/2020 to 06/30/2020
 Salary: \$15.07/hour

Dates: 07/01/2020 to 08/31/2020
 Salary: \$15.37/hour

Substitute Cook

Rhonda Landman Kelly Palmer

- (6) Food Service Summer Program
 (Recommended by L. Postlethwait, Food Service)

Dates: 05/26/2020 through 08/31/2020
 Fund: Food Service Fund #006

Dates: 05/26/2020 to 06/30/2020
 Salary: Current Rate plus an additional \$1.00 per hour

Dates: 07/01/2020 to 08/31/2020
 Salary: Current Rate plus an additional \$1.00 per hour

Cook Helper

Whitney Anderson Julie Lowry
 Rhonda Landman Kelly Palmer

- (7) Food Service Summer Program
(Recommended by L. Postlethwait, Food Service)

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Salary: General Helper Rate plus an additional \$1.00/hour

Helpers

Johnnie Anderson	Kathy Kardassilaris
Patricia Bazar	Jacquelyn Korecki
Roberta Bellish	Gloria Liptrot
Linda Blakely	Michelle Lyons
Amber Bland	Monique Mark
Camilla Butler	Jamey May
Cecile Butts	Eutona Nance
Erika DiVieste	Shenita Seay
Alyssa Dye	Jacqueline Sugick
Lauren Hoffman	

- (8) Food Service Summer Program
(Recommended by L. Postlethwait, Food Service)

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Dates: 05/26/2020 to 06/30/2020
Salary: Current Rate plus an additional \$1.00 per hour

Dates: 07/01/2020 to 08/31/2020
Salary: Current Rate plus an additional \$1.00 per hour

Van Driver

Tracey Murphy

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006

Dates: 05/26/2020 to 06/30/2020

Salary: \$14.19 per hour

Dates: 07/01/2020 to 08/31/2020

Salary: \$14.85 per hour

Substitute Van Driver

Whitney Anderson

- (9) Food Service Summer Program

(Recommended by L. Postlethwait, Food Service)

Dates: 05/26/2020 through 08/31/2020
Fund: Food Service Fund #006
Dates: 05/26/2020 to 06/30/2020
Salary: Current Rate plus an additional \$1.00 per hour

Dates: 07/01/2020 to 08/31/2020
Salary: Current Rate plus an additional \$1.00 per hour

Record Keeper
Michelle Johnston

h. Supplemental Contracts Classified - SUMMER BAND PROGRAM 2020 (one-year contracts, 2020-2021 school year)

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of classified (non-administrative) person for supplemental duties; and

WHEREAS, the classified person herein named is acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, this classified person shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such classified person shall be directed and assigned. (Recommended by W. Nicholson, Athletics and R. Young, Band)

- (1) The following named individual is being employed for the 2020 Summer Band Program, effective 07/07/2020 through 08/19/2020. Salary and position as indicated.

Celeste Harris – High School Flagline Instructor
Amount: \$1,802.40

Marissa Welke – High School Majorette Instructor
Amount: \$1,802.40

RF _____ JF _____ PL _____ RP _____ JW _____

8. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a.) be approved as submitted.

CLASSIFIED:

a. Resignation

WHEREAS, the employee herein named has requested to be released from all contracts of employment by way of resignation as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081, this resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commend the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this resignation is accepted with regret, but with the best wishes and sincere appreciation.

- 1) Matthew Barry, Building Automation Specialist/Programmer, Administration Building-Maintenance, effective 06/17/2020.

RF _____ JF _____ PL _____ RP _____ JW _____

DELETED

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Board's Recommendations

11. Public Participation Via Email

Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:
Consideration of Appointment, Employment, Promotion etc. of Employees
Investigate of Charges or Complaints Against Public Employee
Conference with an Attorney Involving Pending Legal Action
Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
Preparing for, Conducting or Reviewing Negotiations with Public Employees
Matters Required to be Kept Confidential by State or Federal Law
District Security Arrangements and Emergency Response Protocols
Consideration of Confidential Information Related to Economic Development Project

12. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

RF _____ JF _____ PL _____ RP _____ JW _____

13. Reconvened Board Meeting - _____ p.m.

14. Adjournment - _____ p.m.

RF _____ JF _____ PL _____ RP _____ JW _____

SC:tep
06/12/2020