

AGENDA
 Board of Education
 Warren City School District
Regular Meeting – April 18, 2023 – 6:00 p.m.
 Willard PK – 8 School, Cafetorium
 With Live Stream available at warrencityschools.org



This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Items No. 11a and 11b.

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Flanagan, Mr. Fowley, Mrs. Limperos, Mrs. Patterson, Mr. Walker

3. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

PF _____ JF _____ PL _____ RP _____ JW _____

4. Communications

5. Adoption of Agenda

PF _____ JF _____ PL _____ RP _____ JW _____

6. Treasurer's Report

7. Superintendent's Report

A. Willard PK – 8 School Update – Willard Administrative Team

8. Board of Education Committee Reports

- A. Athletics *(Patti Limperos and Julian Walker)*
- B. Finance Advisory *(John Fowley and Patrick Flanagan)*
- C. Board Policies and Guidelines *(Regina Patterson and Patrick Flanagan)*
- D. Legislative Liaison *(Patti Limperos and John Fowley)*
- E. TCTC Board Representative *(Regina Patterson)*

9. Old Business

10. New Business

11a. Public Participation (for identified agenda items only)

Treasurer's Recommendations

1. Minutes

It is recommended the resolution listed below regarding the March, 2023 Board Minutes be approved as submitted.

BE IT RESOLVED, under the provisions of ORC 3313.26, the reading of the minutes of the following Board Meetings be waived and the minutes be approved:

Regular Meeting held March 21, 2023

PF _____ JF _____ PL _____ RP _____ JW _____

2. Monthly Financial Statement

It is recommended the resolution listed below regarding the March, 2023 financial statement and short term investments made by the Treasurer during March, 2023, EXHIBIT A, (pp. 39 – 40), be approved as submitted.

BE IT RESOLVED that the following financial statement be approved:

	General Fund	All Other Funds	Total All Funds
Beginning Balance			
July 1, 2022	\$58,599,912.13	\$24,349,403.41	\$82,949,315.54
MTD Receipts	8,645,584.49	5,852,069.95	14,497,654.44
FTD Advances In	-0-	-0-	-0-
FTD Receipts	55,028,080.93	36,275,075.34	91,303,156.27
MTD Expenditures	5,498,028.39	3,086,744.06	8,584,772.45
FTD Advances Out	-0-	-0-	-0-
FTD Expenditures	51,460,942.54	34,487,974.31	85,948,916.85
Ending Balance			
March 31, 2023	62,167,050.52	26,136,504.44	88,303,554.96

BE IT FURTHER RESOLVED that the following interest from short-term investments be approved:

Fund		Amount
001-0000 A10-General Fund	\$	102,705.20
006-0000 FS-Food Service	\$	4,021.83
401 Auxiliary Services	\$	<u>293.45</u>
Total	\$	107,020.48

PF _____ JF _____ PL _____ RP _____ JW _____

3. Appropriation Budgets

It is recommended the resolution listed below to approve appropriation budgets (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the following appropriation budget:

- a. Funds/S.C.C.: Stronger Connections Grant
Fund #584, S.C.C. #9249
Amount: \$170,611.36
Funding: Through the Ohio Department of Education
Period: April 1, 2023, through June 30, 2026.
Exec. Director: Christine Bero, State and Federal Programs
Purpose: To provide students with safe and healthier learning environments that prepare them for success.

Appropriation:

Fund	Func	Obj.	S.C.C.	Description	Amount
584	2200	100	9249	PD Supplemental Salaries	\$75,357.09
584	2200	200	9249	PD Ret/Benefits	12,186.22
584	2200	400	9249	PD Purchased Services	48,000.00
584	2200	500	9249	PD Books/Resources	24,000.00
584	3200	400	9249	Nonpub Purchased Serv.	1,289.18
584	3200	500	9249	Nonpub Supplies	9,778.87
Total					\$170,611.36

PF _____ JF _____ PL _____ RP _____ JW _____

Superintendent's Recommendations

1. Change in Time of Regular Board Meeting

It is recommended the resolution listed below changing the time of the previously scheduled May 16th Board Meeting for the 2023 year be changed from 6:00 p.m. to 5:30 p.m. be approved as submitted.

WHEREAS, the Warren City Board of Education established the times, dates, and locations of its regular board meetings at its January 10, 2023 Organizational Meeting (MOTION NO. 01-2023-05)

NOW, THEREFORE, BE IT RESOLVED that the time of the Regular Board Meeting scheduled for Tuesday, May 16, 2023, be changed from 6:00 p.m. to 5:30 p.m.

PF _____ JF _____ PL _____ RP _____ JW _____

2. Warren Secretarial Association Collective Bargaining Agreement

It is recommended the resolution listed below to approve and adopt the Collective Bargaining Agreement between the Warren Secretarial Association and the Warren City Board of Education governing the three-year period commencing June 30, 2023, and concluding June 29, 2026 be approved as submitted.

SECTION 1: The Warren City Board of Education hereby approves and adopts the Collective Bargaining Agreement, EXHIBIT B, (pp. separate), between the Warren Secretarial Association and the Warren City Board of Education governing the three-year period commencing June 30, 2023, and concluding June 29, 2026.

SECTION 2: The Warren City Board of Education hereby authorizes and directs the appropriate officers and administrators of the Warren City Board of Education and the Warren City School District, including the Board President, Superintendent, and Treasurer, to take any and all acts or actions necessary to execute the Collective Bargaining Agreement and any related documents, including the Certificate of Availability of Funds, as may be necessary to assure its full implementation.

PF _____ JF _____ PL _____ RP _____ JW _____

3. Recommendation of the CMR to Accept Bids for its Construction Project

It is recommended the resolution listed below regarding approving the recommendation of the CMR to accept the bids for its construction project be approved as submitted.

WHEREAS, the Board of Education has determined the necessity to undertake a construction project consisting of renovations and additions (the "Project"); and

WHEREAS, the Board has engaged DeSalvo Construction for construction manager-at-risk services necessary for the project (the "CMR"); and

WHEREAS, the Board of Education has contracted with a qualified professional Architect firm, PhillipS/Sekanick Architects, Inc. (hereinafter called the "Architect"), under Section 153.65 to 153.71, ORC, to prepare plans, specifications and estimates of cost, and such data as the Board of Education deems necessary; and

WHEREAS, the CMR has solicited tabulated and investigated bids for certain bid packages for the Project and has recommended the award of those contracts to the respective lowest responsible bidder; and

WHEREAS, the Board of Education now desires to authorize the CMR award said bids.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1 – The Board of Education hereby accepts the recommendation of the CMR to award the bids as set forth herein:

<u>BID PACKAGE</u>	<u>COST</u>
Misc. Metals – Metalcrafts	Base Bid: \$ 470,288.00
General Trades – DCC	Base Bid: \$1,679,597.00
Roofing – TEMA Roofing	Base Bid: \$2,396,900.00
Aluminum & Glass – Imperial Glazing Systems	Base Bid: \$1,645,315.00

Painting – George Babyak Painting	Base Bid: \$306,890.00
Metal Framing, Drywall, Act – LM Construction	Base Bid: \$1,205,716.00

Section 2. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 3. This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this Resolution.

PF _____ JF _____ PL _____ RP _____ JW _____

4. Purchase of Reading Series/Materials Grades K-2

It is recommended the resolution listed below for the purchase of Reading Series/Materials (a.) for grades K-2 be approved as submitted.

WHEREAS, the Warren City Board of Education is required to furnish textbooks to pupils from the list of publishers and books approved by the State Superintendent of Public Instruction; and

WHEREAS, the maximum price for textbooks is in accordance with the State of Ohio's adopted pricelist.

WHEREAS, selection and purchase of supplementary reading books, library books, reference books, or any other books except textbooks are not governed by the above; and

WHEREAS, the Board is obligated to furnish free of charge, the necessary textbooks to the pupils attending the public schools; and

WHEREAS, the Board is required at a regular board meeting to determine which textbooks and the number of each of the textbooks that will be required, whereupon the Treasurer at once shall order the books agreed upon from the publisher without delay; and

WHEREAS, the Board is required at a regular board meeting held to determine by a majority vote of all members elected which textbooks shall be used in the schools and except for subsequent four-fifths consent of all members such textbooks shall be adopted for a one-year period; and

WHEREAS, no employee of this Board of Education has acted as sales agent for any person, firm, or corporation supplying textbooks herein adopted and no Board Member has solicited or accepted any valuable thing or valuable benefit to corrupt or influence such Board Member's decisions with respect to the discharge of duty; and

WHEREAS, a representative committee whose names are on file in the Office of Teaching and Learning was involved to assist the Board to identify the most appropriate textbooks and such committee has studied copies of textbooks and other materials.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3329.08, the Board hereby adopts the textbooks as specified for these schools for the full term of four years (unless subsequently changed by the consent of four-fifths of the full Board membership):

(a.) Grade K-2:
Publisher: McGraw-Hill Education
Copyright: 2023
Selected Text: Wonders

BE IT FURTHER RESOLVED, under the provision of ORC 3329.01-3329-10 inclusive, the Board hereby determines the number of textbooks as specified above are needed for these schools and so directs the Treasurer to order such textbooks without delay; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3329.09, any student, parent, or resident wishing to purchase a textbook for their own use may do so at a cost equal to that paid by the school plus ten percent and any such receipts shall be credited to the fund from which such textbooks were purchased.

PF _____ JF _____ PL _____ RP _____ JW _____

5. Field Trip

It is recommended the resolution listed below regarding field trip (a.) be approved as submitted.

WHEREAS, the Board of Education has adopted a policy which requires the Board to approve field trips and other District-sponsored trips which are planned to keep students out of the District overnight or longer; and

WHEREAS, Board Policy 2340 further recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools; and

WHEREAS, Board Policy 2340 requires proper planning to ensure such trips are educationally sound and address the issue of safety and welfare of students, teachers, and chaperons; and

WHEREAS, the following field trip has been recommended and written confirmation has been received that the field trip has been planned and will be executed per Board Policy and Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED that the following field trip be approved:

- a. Destination: Liberty Science Center – Jersey City, NJ
- Class/Group: Robotics, Titonics Team Participants
- Dates of Trip: May 12, 2023, returning May 14, 2023.
- Principal: James Joseph, Principal - McGuffey PK – 8 School
- Sponsor: Amanda Colbert
- Cost: \$638.54 per student.
- Funding: Title IV; TRP23 and WRK23.
- Purpose of Trip: Invitational Robotics Competition. Students will develop academic and work related skills within a competitive environment.

PF _____ JF _____ PL _____ RP _____ JW _____

6. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a. through d.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: Mahoning County Educational Service Center
 Jack Zocolo
 7320 North Palmyra Rd.
 Canfield, OH 44406
EXHIBIT C, (pp. 41 – 44):
 Amount: Not to exceed \$21,000.00
 Fund: Fund #001
 Period: July 1, 2023, to June 30, 2024.
 Exec. Director: Regina Teutsch, Curriculum and Instruction
 Purpose: To provide consultant services and expertise to the district for planning and professional development as required by the District on an as needed basis.
- b. Agreement: McGraw-Hill Education
 PO Box 182605
 Columbus, OH 43218-2605
EXHIBIT D, (pp. 45 – 53):
 Amount: \$396,173.85
 Fund: Fund #507, S.C.C. #9230
 Period: 2023-24 through 2026-27 school years.
 Exec. Director: Regina Teutsch, Curriculum and Instruction
 Purpose: These materials are being purchased to support our teachers and students in practices that reflect the structured literacy teaching that is recommended by Ohio's Plan to Raise Literacy Achievement. Structured literacy practices are culturally responsive and will support the whole child and promote equitable education quality for all children.

- # c. Agreement: Anderson Coach and Travel
 One Anderson Plaza
 Greenville PA 16125
 (800) 345-3435
EXHIBIT E, (pp. 54 – 58):
 Amount: \$6,385.40
 Fund/SCC: Fund #584, SCC #9234
 Period: May 12, 2023, through May 14, 2023.
 Exec. Director: Christine Bero, State and Federal Programs
 Purpose: To provide transportation for McGuffey PK-8 Team
 Titonics participation in the Liberty Science Center
 Invitational robotics competition in Jersey City, NJ.

- d. Agreement: Julian & Grube, Inc.
 Steven C. Julian, CPA
 333 County Line Schrock Trail # A
 Westerville, OH 43082
 (614) 846-1899
EXHIBIT F, (pp. 59 – 65):
 Amount: \$7,700.00 per year (Three-year engagement)
 Fund: Fund #001
 Period: FY23 - FY24 - FY25
 Treasurer: Karen Sciortino
 Purpose: To provide the district's "Annual Financial Report" (AFR)
 in compliance with the accounting principles generally
 accepted in the USA (GAAP) and reporting rules issued
 by the Auditor of State.

PF _____ JF _____ PL _____ RP _____ JW _____

7. Tuition Reimbursement

It is recommended the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2022 - 2023 School Year:

KERR, TARAH	\$ 400.00
RZUCIDLO, Brianna	\$ 400.00
SCHROEDER, Lorena	\$ 400.00

PF _____ JF _____ PL _____ RP _____ JW _____

8. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Warren Sports Hall of Fame	Boys Track & Field Monetary Donation Value: \$100.00	[1]

[1] To be used to support the students of Warren G. Harding High School.

PF _____ JF _____ PL _____ RP _____ JW _____

9. Authorizing Notification of Expiration of Administrator Contracts and Consideration of Renewal/Non-renewal

It is recommended the resolution listed below authorizing written notification to the listed administrators regarding the expiration of their contracts, and the Board's consideration of the renewal/non-renewal of their contracts, be approved as submitted.

WHEREAS, the contracts of employment of the administrators listed below are due to expire at the end of the current school year; and

WHEREAS, the Board of Education will soon consider whether to re-employ said administrators.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Warren City School District, Trumbull County, Ohio, pursuant to Ohio Revised Code Section 3319.02, that the Treasurer is authorized and directed to notify each of the following administrators in writing that his or her contract expires on the date indicated and the he or she may request a meeting with the Board of Education in Executive Session to discuss the Board's reasons for renewal or non-renewal of the contract.

<u>Administrator</u>	<u>Position</u>	<u>Expiration Date</u>
<u>Certificated:</u>		
Christine Bero	Executive Director of State & Federal Programs	06/30/2023
Carrie Boyer	PK-2 Principal, Jefferson PK-8	06/30/2023
Dani Burns	Principal on Special Assignment	06/30/2023
Heather Hathaway	Supervisor of Special Education & Related Services	06/30/2023
Gary Israel	6-8 Principal, Jefferson PK-8	06/30/2023
Suzette Jackson	Assistant Curriculum Director 6-12	06/30/2023
Jill Merolla	Supervisor of Community Outreach & Grant Development	06/30/2023
Skyeler Moenich-O'Neill	3-5 Principal, Willard PK-8	06/30/2023
Carly Polder	PK-2 Principal, Willard PK-8	06/30/2023
Treva Pytlik	PK-2 Principal, Lincoln PK-8	06/30/2023
Melissa Ustik	Supervisor of Special Education & Related Services, Lincoln PK-8	06/30/2023
Sandra Williams	HS Principal, Warren G. Harding	06/30/2023
<u>Classified:</u>		
Steve Bosel	Supervisor School Security	06/30/2023
Shawn Shimko	Supervisor, Plant Operations &	

	Maintenance	06/30/2023
Patti Greathouse	Plant Manager I, Warren G. Harding	06/30/2023
Kathy Liebal	Plant Manager I, Willard PK-8	06/30/2023
Christopher Newsome	Plant Manager I, McGuffey PK-8	06/30/2023
Stacy Raines	Plant Manager I, Lincoln PK-8	06/30/2023
Robert Weaver	Plant Manager I, Jefferson PK-8	06/30/2023

PF _____ JF _____ PL _____ RP _____ JW _____

10. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through q.) be approved as submitted.

CERTIFICATED:

a. Appointment – Certificated (To receive one-year contract for the 2023-2024 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Leesa Boyer, Special Education Teacher, Salary Table A, Step M-11, Limited Contract, effective the 2023-24 school year.
- (2) Samarra Caffey, Secondary Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year.
- (3) Hannah Higley, Primary Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year.
- (4) Julia McMenemy, Primary Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year.
- (5) Jordon Misinay, Primary Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year.
- (6) Emma Moffo, Primary Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year.
- (7) Annamarie Paolucci, Middle Childhood Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year.

- (8) Thomas Sullivan, Jr., Special All Grades Teacher, Salary Table A, Step M30-17, Limited Contract, effective the 2023-24 school year.

The above appointment is contingent upon the successful completion of all Human Resources pre-employment and licensure requirements as set forth by the Ohio Department of Education and Warren City Schools Board of Education.

b. Reinstatement – Certificated

WHEREAS, a need exists for the services to be rendered by the person herein named; and

WHEREAS, past employment performance evaluations have been satisfactory.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employee shall be directed and assigned.

- (1) Elyse Alley, Early Childhood Education Teacher, Salary Table A, Step B-08, Limited Contract, effective the 2023-24 school year (From Leave of Absence through the close of the second semester)
- (2) Kayla Chovan, Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2023-24 school year (From Leave of Absence through the close of the second semester)

c. Change in Classification – Certificated

WHEREAS, the following change of employee classification is being made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in the employees working classification is made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employee shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employee shall be assigned and directed.

- (1) Zachary McKenzie, from Building Substitute Teacher, Willard PK-8, to Primary Education Teacher, Salary Table A, Step B-01 (prorated), Limited Contract, effective 03/27/2023, and for the duration of the 2022-23 school year.

d. Resignation – Certificated

WHEREAS, the employees herein named have requested to be released from their employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignations from regular contract be accepted at the effective date indicated.

- (1) Colleen Mienthiewicz, Elementary Education Teacher, resignation effective the close of the day, 05/30/2023.
- (2) Sandra Williams, High School Principal, resignation effective the close of the day, 06/30/2023.

e. Leave of Absence – Certificated

WHEREAS, ORC, 3319.13 requires that employees be granted leaves of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Master Contract between the Warren City Board of Education and the Warren Education Association; and

WHEREAS, ORC 3319.13 requires that upon return to work the employees on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.13, the following leaves are recognized and/or granted for the dates indicated.

- (1) Chelsea Buskirk, Early Childhood Education Teacher, Leave of Absence without Pay or Benefits, effective the beginning and for the duration of the 2023-24 School Year.

- (2) Holly Chapin, Elementary Education Teacher, Leave of Absence without Pay or Benefits, effective the beginning and for the duration of the 2023-24 School Year.
- (3) Dominic Mileto, Special Education Teacher, Leave of Absence without Pay or Benefits, effective the beginning and for the duration of the 2023-24 School Year.

f. Certificated Personnel – Grant Continuing Contracts

WHEREAS, a need exists for the services to be rendered by the persons herein named; and

WHEREAS, past employment performance evaluations have been satisfactory.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.11, such employees shall be directed and assigned.

BE IT FURTHER RESOLVED that the following-named members of the teaching staff, who have met all the necessary requirements for a Continuing Contract, be granted such contract to become effective the beginning of the day, April 19, 2023.

- (1) Hillary Allen, Salary Table A, Step M-15, Continuing Contract to be effective the beginning of the day, April 19, 2023.
- (2) Alycia Greene, Salary Table A, Step M-18, Continuing Contract to be effective the beginning of the day, April 19, 2023.
- (3) Christina Isabella, Salary Table A, Step M-08, Continuing Contract to be effective the beginning of the day, April 19, 2023.
- (4) Anthony Kline, Salary Table A, Step M30-07, Continuing Contract to be effective the beginning of the day, April 19, 2023.
- (5) Laura Krcelic, Salary Table A, Step M-08, Continuing Contract to be effective the beginning of the day, April 19, 2023.
- (6) Nicole Shaker, Salary Table A, Step B18-14, Continuing Contract to be effective the beginning of the day, April 19, 2023.
- (7) Christina Verhest, Salary Table A, Step M-11, Continuing Contract to be effective the beginning of the day, April 19, 2023.

g. Appointments – Certificated – Hourly Employment (2022-23 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental contract approved at the **February 21, 2023**, Regular Board Meeting, **MOTION NO. 02-2023-46**, Section d., Appointments – Certificated – Hourly Employment 2022-23 School Year, Item no. 11, **Shauna, McKinstry**, Itinerant Teacher for the testing and assessment of Special Education Preschool students, effective **06/07/2023 be AMENDED to 05/31/2023** through 06/30/2023, \$28.64 per an hour, on an as needed basis, to be paid from Fund #516, SCC #9230, not to exceed \$300.00 (Recommended by P. Dreher, Executive Director of Special Education)
- (2) Supplemental contract approved at the **February 21, 2023**, Regular Board Meeting, **MOTION NO. 02-2023-46**, Section d., Appointments – Certificated – Hourly Employment 2022-23 School Year, Item no. 12, **Kimberly Armstrong**, Speech and Language Pathologist for the testing and assessment of Special Education Preschool students, effective **06/07/2023 be AMENDED to 05/31/2023** through 06/30/2023, \$28.64 per an hour, on an as needed basis, to be paid from Fund #516, SCC #9230, not to exceed \$300.00 (Recommended by P. Dreher, Executive Director of Special Education)

- (3) Supplemental contracts for Reading Wonders Curriculum Mapping in grades 3-5, effective 04/15/2023 through 06/23/2023, \$28.64 per an hour, on an as needed basis, to be paid from ZAA23 Fund #507, SCC #9230, not to exceed \$900.00 each (Recommended by R. Teutsch, Executive Director of Curriculum and Instruction)

Natalie Grayson
Jennifer Holbrook
Jennifer Hood
Molly James
Lindsay Klein
Jacqueline Lawrence

Laura Mastro
Cara Meadows
Lisa Mesaros
Shelley Russell
Rebecca Woodyard

- (4) Supplemental contract for Girl Power 2.0 teacher effective 03/01/2023 through 06/30/2023, \$28.64 per an hour, on an as needed basis, to be paid from Novo Fund #018, SCC #9225, not to exceed \$500.00 (Recommended by J. Merolla, Supervisor of Community Outreach/Grant Development)

Denise Roberts

- (5) Supplemental contracts for the purpose of participating in Really Great Reading online training modules, effective 03/28/2023 through 04/18/2023, \$28.64 per hour, on an as needed basis, to paid from Title I-SI Fund #536, SCC #9231, not to exceed \$230.00 each (Recommended by C. Bero, Executive Director of State & Federal Programs)

Jefferson PK-8

Brianna Carse
Alexis Rhodes
Danielle Sauer

- (6) Supplemental contracts for participating in Keys to Literacy Virtual Professional Development held on 03/25/2023, \$28.64 per hour, on an as needed basis, to be paid from School Quality Improvement Grant, Fund #572, SCC #9238, not to exceed \$75.00 (Recommended By C. Bero, Executive Director of State & Federal Programs)

Rebecca Battista
Jacqueline Lawrence

- (7) Supplemental contract for Gifted Education Training and Professional Development effective 11/08/2022 through 06/30/2023, \$28.64 per an hour, on an as needed basis, to be paid from AGTSUB, Fund #001, SCC #0000, not to exceed \$1,000.00 (Recommended by R. Teutsch, Executive Director of Curriculum & Instruction)

Jacqueline Thomas

- (8) Supplemental contract for **Thomas Burd**, Announcer of the Boys Sectional Basketball Tournament, held at WGH Gymnasium on 02/22/2023 to be paid an amount not to exceed \$100.00 from Fund #022 (Recommended by W. Nicholson, Athletic Director)

- (9) Supplemental contract for **Thomas Burd**, Announcer of the Warren D-3 Basketball Tournaments, held at WGH Gymnasium on 02/27/2023, 02/28/2023 and 03/03/2023 to be paid an amount not to exceed \$300.00 from Fund #022 (Recommended by W. Nicholson, Athletic Director)

- (10) Supplemental contracts for the purpose of participating in Trauma-Informed Training to be held on 04/03/2023, \$28.64 per hour, on an as needed basis, to be paid from Title II-A Fund #590, SCC #9232, and Title IV-A Fund #584, SCC #9234, not to exceed \$115.00 each (Recommended by C. Bero, Executive Director of State & Federal Programs)

Trish Dicesare
Maggie Forde
Erin Kampf-Melillo
Tadarrio Lowery
Robert Middleton

- (11) Supplemental contracts for participating in the 2023 Ohio Early Childhood Conference to be held on April 22, 2023, \$28.64 per hour, on an as needed basis, to be paid from Title I-A Fund #572, SCC #9231, Title II-A Fund #590, SCC #9232, and ECE Fund #439, SCC #9233, not to exceed \$215.00 each (Recommended by C. Bero, Executive Director of State & Federal Programs)

Brittany Barone
Brandi DeJean
Andrea Drotar

Jessica Logan
Zachary McKenzie
Leslie Readman

Abigail Fisher
 Stephanie Gilligan
 Kelly Hutchison

Denise Roberts
 Laura Zellers

(12) Supplemental contract for Home Instruction, effective 04/03/2023 through 05/26/2023, \$28.64 per an hour, on an as needed basis, to be paid from Fund #001, SCC #0000, not to exceed \$1,200.00 (Recommended by P. Dreher, Executive Director of Special Education)

Annette McCorvey

h. Building Substitute Teacher Appointment(s) (2022-23 School Year) \$150.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule

WHEREAS, the Warren City Board of Education recognizes the need for quality substitutes to provide for the continued education of the students in the event a teacher is required to be absent from the classroom or to provide additional educational assistance to students in conjunction with the regular teacher.

WHEREAS, the Warren City Board of Education recognizes that finding quality substitutes is becoming increasing difficult and that by assuring building substitutes regular employment, the District will be better able to attract and retain quality substitutes;

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of their representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the following employment actions(s) are taken.

These teacher(s) are to remain as building substitutes for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed as building substitute. These individual(s) are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

<u>Name(s)</u>	<u>Effective Date</u>	<u>Building</u>
Hannah Higley	04/03/2023	Willard PK-8

i. Employment – Certificated (current regular employee) (Co-Curricular year) (2022-23 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

WHEREAS, any persons employed for a supplemental limited contract position here in named and does not complete or comply with said supplemental limited contract as outlined and directed by the building principal(s) and/or athletic director due to resignation, termination, leave of absence, suspension and/or non-compliance of said supplemental limited contract, upon review and at the sole discretion of the building principal(s) and/or athletic director, the payment of the supplemental limited contract may be prorated based upon fact-finding.

NOW, THEREFORE, BE IT RESOLVED that under the provisions or ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by HS Principal)

(The payment of supplemental contracts listed below are subject to proration at the discretion of the Superintendent.)

High School Advisors & Clubs

- (1) Supplemental contracts approved at the November 29, 2022, Regular Board Meeting, **MOTION NO. 11-2022-237**, Section h., Employment – Certificated (current regular employee) (Co-Curricular year) (2022-23 school year), Item no. 6, **F.I.R.S.T. Project Coordinator**, Code #14, Index #8.0, Salary Table B, be **AMENDED** as follows:

Keith Rising – 60% of Contract be **RESCINDED**

Tyler Nimmagadda – FROM 60% of Contract TO 100% of Contract

Richard Rohrer – FROM 50% of Contract TO 60% of Contract
Natalie Rohrer – FROM 50% of Contract TO 60% of Contract

High School Athletics:

- (2) Bero, Stephen– Track – Assistant (Boys) - High School - Warren G. Harding High School, Code #68.0, Index 5.6, Salary Table B, 100% of Contract.

CLASSIFIED:

j. **Retirement – Classified**

WHEREAS, the employees have requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, this retirement is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that these retirements be accepted with regret, but with the best wishes and sincere appreciation.

- (1) Alfred Crouse, Night Janitor, McGuffey PK-8 Building, Salary Table D, effective the close of the day 05/31/2023.
- (2) James Ziegler, Noon Hour Aide, Jefferson PK-8 Building, Salary Table M, effective the close of the day 05/26/2023.

k. **Resignation – Classified**

WHEREAS, the employee has requested to be released from all contracts of employment by way of resignation at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, this resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this resignation be accepted with regret, but with the best wishes and sincere appreciation.

- (1) Linda Barnhart, Day Janitor, Jefferson PK-8 Building, Salary Table D, effective the close of the day 04/28/2023.

I. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence, upon their request for reasons as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leave of absences are recognized and granted for these employees and for the approximate dates indicated.

- (1) Roger Hoffman, Day Janitor, Jefferson PK-8 Building, Salary Table D, effective 01/12/2023.
- (2) Jennifer Laird, ED Educational Assistant, Jefferson PK-8 Building, Salary Table I, effective 03/15/2023.
- (3) Karlie Smith, MD Educational Assistant, Lincoln PK-8 Building, medical leave of absence without pay or Board paid benefits, Salary Table I, effective 03/28/2023 to 05/30/2023.

m. Initial Regular Employment – Classified

WHEREAS, a need exists for the services to be rendered by the person herein named; and

WHEREAS, such employee has rights, benefits, and protection afforded them through the Board approved Agreement between their respective Union(s), and the Warren City Board of Education, and shall be a member of the School Employees Retirement System, and shall be compensated according to the before mentioned Agreement(s); and

WHEREAS, a vacancy exists for this employment action.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081 and 3319.083, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned.

- (1) Areyona Louis, MD Educational Assistant (Pre-K Unit), Lincoln PK-8 Building, Salary Table I, effective 04/17/2023 (Vacancy created due to resignation/retirement in department.) (Recommended by P. Dreher, Executive Director of Special Education)

n. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel. This employment is contingent upon receiving satisfactory results from a mandatory pre-employment drug test screening required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

- (1) Catherine Barker, Substitute Food Service Helper, Salary Table M, effective 03/22/2023.

o. Change in Classification – Classified

WHEREAS, the following change of employee classification is made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classification is made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Cynthia Persin, from PK-8 Building Clerk-3 Days/Floating Secretary-2 Days, Administration, Salary Table E, Pay Range I, Step 1, 40 weeks (209 day) contract, to PK-8 Building Secretary, Salary Table E, Pay Range IV, Step 4, 42 week (214 Day) contract, effective 03/27/2023. (Award of years of experience credit.)

p. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment dates herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) The following individuals be granted supplemental contracts for the purpose of participating in Trauma-Informed Virtual Modules and/or In-Person training session, as scheduled, effective January 31, 2023 through April 20, 2023, at their current hourly rate, to be paid from Title IV-A Fund #584, SCC #9234, for not more than six hours total, not to exceed \$120.00 each. (Recommended by C. Bero, Executive Director of State & Federal Programs)

Allison Brewster
Nadine Gardner

- (2) The following individual be granted a supplemental contract for the purpose of participating in Trauma-Informed Training, April 3, 2023, at their current hourly rate, to be paid from Title IV-A Fund #584, SCC #9234, for not more than four hours total, not to exceed \$80.00. (Recommended by C. Bero, Executive Director of State & Federal Programs)

Shaina Shardy

- (3) The following individual be granted a supplemental contract for the purpose of participating in the 2023 Ohio Early Childhood Conference on April 22, 2023, at their current hourly rate, to be paid from Title I-A Fund #572, SCC #9231 and ECE Fund #439. SCC #9233, not to exceed \$140.00. (Recommended by C. Bero, Executive Director of State & Federal Programs)

Holly Chambers

- (4) The following individual be granted a supplemental contract for Sectional/District Main Clock Operator for the Boys Sectional Basketball Tournament held at Warren G. Harding High School Gymnasium on February 22, 2023, to be paid from Fund #022, not to exceed \$100.00. (Recommended by W. Nicholson, Athletic Director)

Joseph Threats

- (5) The following individual be granted a supplemental contract for Sectional/District Ticket Operator for the Boys Sectional Basketball Tournament held at Warren G. Harding High School Gymnasium on February 22, 2023, to be paid from Fund #022, not to exceed \$100.00. (Recommended by W. Nicholson, Athletic Director)

Elizabeth Howard

- (6) The following individual be granted a supplemental contract for Sectional/District Side Clock Operator for the Boys Sectional Basketball Tournament held at Warren G. Harding High School Gymnasium on February 22, 2023, to be paid from Fund #022, not to exceed \$100.00. (Recommended by W. Nicholson, Athletic Director)

Andrew Peterson

- (7) The following individual be granted a supplemental contract for Sectional/District Scorebook Keeper for the Boys Sectional Basketball Tournament held at Warren G. Harding High School Gymnasium on February 22, 2023, to be paid from Fund #022, not to exceed \$100.00. (Recommended by W. Nicholson, Athletic Director)

Holly Kirby

- (8) The following individual be granted a supplemental contract for Sectional/District Secretary of the Boys Sectional Basketball Tournament held at Warren G. Harding High School Gymnasium on February 22, 2023, to be paid from Fund #022, not to exceed \$100.00. (Recommended by W. Nicholson, Athletic Director)

Dawn Harper

- (9) The following individual be granted a supplemental contract for Sectional/District Team Host of the Boys Sectional Basketball Tournament held at Warren G. Harding High School Gymnasium on February 22, 2023, to be paid from Fund #022, not to exceed \$100.00. (Recommended by W. Nicholson, Athletic Director)

Kim Johnson

- (10) The following individual be granted a supplemental contract for Sectional/District Main Clock Operator for the Warren D-3 Basketball Tournaments held at Warren G. Harding High School Gymnasium on February 27, 28, and March 3, 2023, to be paid from Fund #022, not to exceed \$300.00. (Recommended by W. Nicholson, Athletic Director)

Joseph Threats

- (11) The following individual be granted a supplemental contract for Sectional/District Ticket Operator for the Warren D-3 Basketball Tournaments held at Warren G. Harding High School Gymnasium on February 27, 28, and March 3, 2023, to be paid from Fund #022, not to exceed \$300.00. (Recommended by W. Nicholson, Athletic Director)

Elizabeth Howard

- (12) The following individual be granted a supplemental contract for Sectional/District Side Clock Operator for the Warren D-3 Basketball Tournaments held at Warren G. Harding High School Gymnasium on February 27, 28, and March 3, 2023, to be paid from Fund #022, not to exceed \$300.00. (Recommended by W. Nicholson, Athletic Director)

Andrew Peterson

- (13) The following individual be granted a supplemental contract for Sectional/District Scorebook Keeper for the Warren D-3 Basketball Tournaments held at Warren G. Harding High School Gymnasium on

February 27, 28, and March 3, 2023, to be paid from Fund #022, not to exceed \$300.00. (Recommended by W. Nicholson, Athletic Director)

Holly Kirby

- (14) The following individual be granted a supplemental contract for Sectional/District Secretary of the Warren D-3 Basketball Tournaments held at Warren G. Harding High School Gymnasium on February 27, 28, and March 3, 2023, to be paid from Fund #022, not to exceed \$300.00. (Recommended by W. Nicholson, Athletic Director)

Dawn Harper

- (15) The following individual be granted a supplemental contract for Sectional/District Team Host of the Warren D-3 Basketball Tournaments held at Warren G. Harding High School Gymnasium on February 27, 28, and March 3, 2023, to be paid from Fund #022, not to exceed \$300.00. (Recommended by W. Nicholson, Athletic Director)

Kim Johnson

q. Employment—Classified Co-curricular 2022-2023 School Year

WHEREAS, the following co-curricular position has been offered to the certificated employee of this school district with no acceptable responses; and

WHEREAS, the following co-curricular position has been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individual herein recommended has been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following person is employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by William Nicholson, Athletic Director)

(The payment of supplemental contracts listed below are subject to proration at the discretion of the Superintendent.)

- (1) Miles Dotson, Code #35, Index 5.6, Salary Table B, Assistant Baseball Coach, High School, Warren G. Harding High School (Boys), (100% of Contract)

PF _____ JF _____ PL _____ RP _____ JW _____

Board's Recommendations

11b. Public Participation

Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:

- Consideration of Appointment, Employment, Promotion etc. of Employees*
- Investigate of Charges or Complaints Against Public Employee*
- Conference with an Attorney Involving Pending Legal Action*
- Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*
- Preparing for, Conducting or Reviewing Negotiations with Public Employees*
- Matters Required to be Kept Confidential by State or Federal Law*
- District Security Arrangements and Emergency Response Protocols*
- Consideration of Confidential Information Related to Economic Development Project*

12. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

PF _____ JF _____ PL _____ RP _____ JW _____

13. Reconvened Board Meeting - _____ p.m.14. Adjournment - _____ p.m.

PF _____ JF _____ PL _____ RP _____ JW _____

SC:tep
04/14/2023