

AGENDA  
Board of Education  
Warren City School District  
**Regular Meeting** – April 5, 2016 – 6:00 p.m.  
Administration Building, Harriet T. Upton Room



*This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 5.*

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Communications

4. Adoption of Agenda

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

5. Recognition of Speaker(s)
6. Treasurer's Report
7. Superintendent's Report
  - A. Dr. Richard VanVoorhis, D.Ed. NCSP, Assoct. Professor, YSU – Psychology Internship
  - B. Regina Teutsch, Exec. Dir. Curriculum & Instruction – K – 5 Bridges Mathematics Curricular Revision and related materials
8. Board of Education Committee Reports
  - A. Athletics *(Andre Coleman and Patti Limperos)*
  - B. Finance Advisory *(Robert Faulkner and John Lacy)*
  - C. Board Policies and Guidelines *(Patti Limperos and Regina Patterson)*
  - D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
  - E. TCTC Board Representative *(Bob Faulkner)*
  - F. School Improvement *(Andre Coleman and John Lacy)*
9. Old Business
10. New Business

**Treasurer’s Recommendations**

1. Appropriation Budgets

It is recommended the resolution listed below to approve the appropriation budgets (a. and b.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve the following appropriation budgets:

- a. Fund/S.C.C.: Kennedy Center – Ohio Arts Council Overage Grant  
Fund #018, S.C.C. #9720  
Amount: \$8,000.00  
Funding: Through the John F. Kennedy Center for Performing Arts  
Period: March 22, 2016 through June 30, 2017  
Supervisor: Jill Merolla, Community Outreach/Grant Development  
Purpose: To provide Arts Experiences for the students of Warren City Schools as part of Any Given Child Initiative.

**Appropriation:**

Fund	Func.	Obj.	S.C.C.	Description	Amount
018	2100	400	9720	Purchased Services	\$8,000.00

- b. Fund/S.C.C.: Teach Arts Ohio Initiative  
Fund #007, S.C.C. #9612  
Amount: \$6,260.00  
Funding: Through the Ohio Arts Council  
Period: March 24, 2016 through June 30, 2016  
Supervisor: Jill Merolla, Community Outreach/Grant Development  
Purpose: To provide quality professional art experiences for Warren City Schools students through Arts Infusion.

**Appropriation:**

Fund	Func.	Obj.	S.C.C.	Description	Amount
007	1100	400	9612	Purchased Service	\$3,852.80
007	1100	500	9612	Supplies	<u>2,407.20</u>
Total:					\$6,260.00

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

**Superintendent's Recommendations**

1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: Earl Stringer  
 Certified Fitness Trainer  
 2667 Beal Street  
 Warren, OH 44485  
EXHIBIT A, (p. 19):  
 Amount: \$25.00 per hour not to exceed \$1,300.00  
 Period: April through May, 2016  
 Supervisor: Jill Merolla, Community Outreach/Grant Development  
 Purpose: To provide physical fitness lessons four times a week for a six week period as part of the Warren City Challenge at Jefferson PK-8, Willard PK-8 (21<sup>st</sup> CCLC) and Lincoln PK-8 and McGuffey PK-8.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Ohio Department of Education Certification for Ohio Teachers Evaluation System

It is recommended the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Teachers Evaluation System evaluators be approved as submitted.

Whereas, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

**OTES**  
James Rasile

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. Field Trip

It is recommended the resolution listed below regarding field trip (a.) be approved as submitted.

WHEREAS, the Board of Education has adopted a policy which requires the Board to approve field trips and other District-sponsored trips which are planned to keep students out of the District overnight or longer; and

WHEREAS, Board Policy 2340 further recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools; and

WHEREAS, Board Policy 2340 requires proper planning to ensure such trips are educationally sound and address the issue of safety and welfare of students, teachers, and chaperons; and

WHEREAS, the following field trip has been recommended and written confirmation has been received that the field trip has been planned and will be executed per Board Policy and Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED that the following field trip be approved:

- a. Destination: Dallas, TX
- Class/Group: Seniors/Quiz Bowl Team
- Dates of Trip: May 27, 2016 returning May 30, 2016
- Principal: Dante Capers, WGH Principal
- Sponsor: Kimberly Hunter
- Cost: \$650.00 per student.
- Funding: SAPB22
- Purpose of Trip: To attend NAQT High School National Championship Tournament. The competition covers study in multiple academic areas and includes various cultural activities.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Tuition Reimbursement

It is recommended the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2015-2016 School Year:

GOFF, Ashley	\$ 400.00
IRWIN, James	\$ 400.00
SNIER, Diana	\$ 400.00

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

5. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Anonymous Donor	Alvin Ailey Dance Premier Monetary Donation Value: \$500.00	[1]

[1] To be used to support the students at Warren G. Harding High School.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



6. Personnel Recommendation Resignation – Certificated – Personal

It is recommended the resolution listed below regarding personnel item (a.) be approved as submitted.

WHEREAS, the employee(s) herein named has requested to be released from their employment contract(s) as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignation(s) from regular contract(s) be accepted at the effective date indicated.

(a.) Nicholas DiNello, Early Childhood Education Teacher, resignation effective the close of the day, 04/08/2016.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

7. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through j.) be approved as submitted.

CERTIFICATED:

a. Certificated – Retirement

WHEREAS, the following employee has taught or received teaching credit qualifying for professional retirement; and

WHEREAS, the employee has requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the retirement is accepted;

BE IT FURTHER RESOLVED to provide the severance pay under the provisions of the negotiated master working agreement;

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that the retirement is accepted with regret, but with best wishes and sincere appreciation.

(1) Shelley Wonders, Special Education Teacher, retirement effective the close of the day, 05/31/2016.

b. Resignation – Certificated – Personal

WHEREAS, the employee(s) herein named has requested to be released from their employment contract(s) as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignation(s) from regular contract(s) be accepted at the effective date indicated.

(1) Courtney Jones, Middle Childhood Education Teacher, resignation effective the close of the 2015-16 school year. (From Leave of Absence without pay or benefits, 2015-16 school year)

- (2) Rebecca Wilson, Special Education Teacher, resignation effective the close of the 2015-16 school year. (From Leave of Absence without pay or benefits, 2015-16 school year)

c. Appointment – Certificated (To receive one-year contract for the 2016-2017 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Zachary Cowher, Industrial Arts Teacher, Salary Table A, Step B-03, Limited Contract, effective the 2016-17 school year. (Replacement position)

d. Leave of Absence – Certificated

WHEREAS, ORC, 3319.13 requires that employees be granted leaves of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Master Contract between the Warren City Board of Education and the Warren Education Association; and

WHEREAS, ORC 3319.13 requires that upon return to work the employees on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.13, the following leave is recognized and/or granted for the dates indicated.

- (1) Shelby DeRubba, Middle Childhood Education Teacher, Leave of Absence (Without Pay or Benefits), effective the beginning and for the duration of the 2016-17 school year.

e. Appointments – Certificated – Hourly Employment (2015-16 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for the purpose of providing afterschool intervention at Warren G. Harding High School, effective 02/01/2016 through 04/29/2016, \$24.57 per an hour, on an as needed basis, to be paid from Title I Fund #536, SCC 9616, not to exceed \$1,000.00 each (Recommended by C. Bero, State & Federal Programs)

Mary Jo Pardee  
Shannon Street

- (2) Supplemental Contract for the purpose of providing OGT Intervention at Warren G. Harding High School, effective 03/01/2016 through 03/11/2016, \$24.57 per an hour, on an as needed basis, to be paid from Title I Fund #536, SCC 9616 (Recommended by C. Bero, State & Federal Programs)

Ashlee Grzywna

- (3) Supplemental Contract for services of Site Coordinator for the Warren Youth Fitness Challenge - Year 2, at the McGuffey PK-8 School for afterschool, grades 6-8, effective 03/29/2016 through 06/30/2016, \$24.57 per an hour, on an as needed basis, to be paid from the William Swanston Charitable Fund #007, SCC 9610, not to exceed \$859.95 (Recommended by J. Merolla, Community Outreach & Grant Development)

Jill Redmond

- (4) Supplemental Contracts for Grades 6-9 Textbook Adoption, effective 04/01/2016 through 06/30/2016, \$24.57 per an hour, on an as needed

basis, to be paid from BBITA, Fund #001, not to exceed 20 hours (Recommended by R. Teutsch, Curriculum & Instruction)

- Steven Charnas
- Stephanie Collier
- Patricia Fisher
- Heather Guthrie
- Sylvia Littleton
- Shari Munno
- Shane Schmucker
- Nicole Shaker
- Aadrian Thomas
- Christopher Wilson
- Katherine Wilson

f. Building Substitute Teacher Appointment(s) (2015-16 School Year) \$85.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule

WHEREAS, the Warren City Board of Education recognizes the need for quality substitutes to provide for the continued education of the students in the event a teacher is required to be absent from the classroom or to provide additional educational assistance to students in conjunction with the regular teacher.

WHEREAS, the Warren City Board of Education recognizes that finding quality substitutes is becoming increasingly difficult and that by assuring building substitutes regular employment, the District will be better able to attract and retain quality substitutes;

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of their representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the following employment actions(s) are taken.

These teacher(s) are to remain as building substitutes for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed as building substitute. These individual(s) are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

<u>Name(s)</u>	<u>Effective Date</u>	<u>Building</u>
Allison Agona	04/04/2016	Warren G. Harding

CLASSIFIED:g. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leaves are recognized and granted for the approximate dates indicated.

- (1) Patricia Kirksey, General Helper-Food Service, McGuffey PK-8, Salary Table G, effective 01/07/2016.
- (2) Anita McNair, Receptionist-Monroe/Warren G. Harding High School, Salary Table E, effective 02/24/2016.

h. Change in Classification – Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Douglas Bear, from Computer Technician, Willard PK-8, Salary Table L, to Computer Technician, Warren G. Harding High School, Salary Table L, effective 03/21/2016.
- (2) Ronald Cole, from Night Janitor-Area #4, Lincoln PK-8 Building, Salary Table D, to Night Janitor-Area #2, Warren G. Harding High School, Salary Table D, effective 03/30/2016.

- (3) Jasen Gregory, from Night Janitor – Area #2, Warren G. Harding High School, Salary Table D, to Computer Technician, Willard PK-8, Salary Table L, effective 03/21/2016.
- (4) Jamey May, from Food Service General Helper 4.25 hours/day, Jefferson PK-8, Salary Table G, to Food Service General Helper 5.75 hours/day, Jefferson PK-8, Salary Table G, effective 03/23/2016.
- (5) Eric Musloski, from Night Janitor-Area #6, Jefferson PK-8, Salary Table D, to Night Janitor-Area #7 Café, Warren G. Harding High School, Salary Table D, effective 03/29/2016.

i. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned. This employment is contingent upon receiving satisfactory results from a mandatory drug test required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel.

- (1) Amy Gazdik, Substitute Extra Office Clerk, Salary Table M, effective 04/01/2016.
- (2) Cheryl Pike, Substitute Educational Assistant, Salary Table M, effective 03/23/2016.

j. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) The following individual is to be given a supplemental contract for Warren Youth Fitness Challenge Afterschool Program for the services of School Liaison for the After School Warren Youth Fitness Challenge 5<sup>th</sup> – 8<sup>th</sup> grade Program at McGuffey PK-8 School, at the rate of \$16.55 per hour, amount not to exceed \$463.40, to be paid from William Swanston Charitable Fund #007, SCC 9610, for the period of 04/04/2016 through 06/30/2016. (Recommended by J. Merolla, Community Outreach/Grant Development)

Joyce Benson

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



**Board's Recommendations**

*Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:*

- Consideration of Appointment, Employment, Promotion etc. of Employees*
- Conference with an Attorney Involving Pending Legal Action*
- Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*
- Preparing for, Conducting or Reviewing Negotiations with Public Employees*
- Matters Required to be Kept Confidential by State or Federal Law*

11. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

12. Reconvened Board Meeting - \_\_\_\_\_ p.m.

13. Adjournment - \_\_\_\_\_ p.m.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_