

AGENDA
Board of Education
Warren City School District
Regular Meeting – February 9, 2016 – 6:00 p.m.
Administration Building, Harriet T. Upton Room



This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 5.

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Communications

4. Adoption of Agenda

AC _____ RF _____ JL _____ PL _____ RP _____

5. Recognition of Speaker(s)

- A. Virginia Frame – Common Core

6. Treasurer’s Report

- A. Jared Borg, Ohio Treasurer Josh Mandel’s Office – School District Checkbook

7. Superintendent’s Report

- A. Resolution of Condolence – Keith Edgar

It is recommended the resolution listed below extending the sympathy of the Warren City Board of Education and the Superintendent of Schools to the family, friends, and co-workers of *Mr. Keith Edgar* be approved as submitted.

WHEREAS, the death of *Keith* has brought sadness to this School District and the many people with whom he worked; and

WHEREAS, *Mr. Edgar* served this School District for over 35 years as a science teacher, adult education administrator and a Principal at Secrest, Roosevelt, Lincoln and Garfield Elementary Schools retiring in 2002.

NOW, THEREFORE, BE IT RESOLVED that Board President Andre Coleman, Vice President John Lacy, Board Members Robert L. Faulkner, Sr., Patricia Limperos and Regina Patterson, and Superintendent of Schools Steve Chiaro express their condolences to the family and many friends; and

BE IT FURTHER RESOLVED that this message of sympathy be spread across the minutes of this meeting.

AC _____ RF _____ JL _____ PL _____ RP _____

- B. Regina Teutsch and Dante Capers – Course Offerings at Warren G. Harding
- C. Michael Wasser – Maintenance

8. Board of Education Committee Reports

- A. Athletics *(Andre Coleman and Patti Limperos)*
- B. Finance Advisory *(Robert Faulkner and John Lacy)*
- C. Board Policies and Guidelines *(Patti Limperos and Regina Patterson)*
- D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
- E. TCTC Board Representative *(Bob Faulkner)*
- F. School Improvement *(Andre Coleman and John Lacy)*

9. Old Business10. New Business

Treasurer's Recommendations

1. FY2016 Permanent Appropriation Measure Revision

It is recommended the resolution listed below for the FY2016 Permanent Appropriation Measure Revision be approved as submitted.

WHEREAS, MOTION NO. 09-2015-200 approved at the September 8, 2015 Regular Board Meeting, established the FY2016 Permanent Appropriation Measure for all Funds; and

WHEREAS, during the fiscal year, adjustments do occur to the Permanent Appropriation Measure.

NOW, THEREFORE, BE IT RESOLVED, that the Warren City Board of Education approve revisions to the FY2016 Permanent Appropriation Measure as outlined in EXHIBIT A, (21 – 22).

AC _____ RF _____ JL _____ PL _____ RP _____

Superintendent's Recommendations

1. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a. through c.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases.

- a. Agreement: Eastern Gateway Community College
4000 Sunset Boulevard
Steubenville, OH 43952
EXHIBIT B, (pp. 23 – 25):
Amount: Tuition rate per credit hour will depend on delivery method and student's county of residence.
Period: Fall 2016/Spring 2017
Exec. Director: Wendy Hartzell, Associate Superintendent
Purpose: Will govern arrangements in which a secondary grade student enrolls in a college course and, upon successful completion of coursework, receives transcript credit from the college and Warren G. Harding High School.
- b. Agreement: Kent State University
104 E
Kent, OH 44242
EXHIBIT C, (pp. 26 – 40):
Amount: Tuition rate per credit hour will depend on delivery method and/or location.
Period: July 1, 2016-June 30, 2017
Exec. Director: Wendy Hartzell, Associate Superintendent
Purpose: Will govern arrangements in which a secondary grade student enrolls in a college course and, upon successful completion of coursework, receives transcript credit from the college and Warren G. Harding High School.
- c. Agreement: Ohio School Boards Association
8050 N. High Street, Suite 100
Columbus, OH 43235
Kenna Haycox
(614) 540-4000
EXHIBIT D, (pp. 41 – 44):
Amount: \$14,900.00

Period: Contract shall expire upon the completion of all duties as assigned.
Superintendent: Steve Chiaro
Purpose: To provide the District an updated policy manual and online database.

AC _____ RF _____ JL _____ PL _____ RP _____

2. Ohio Department of Education Certification for Ohio Teachers Evaluation System

It is recommended the resolution listed below regarding the Ohio Department of Education Certification for credentialed Ohio Teachers Evaluation System evaluators be approved as submitted.

Whereas, the Warren City Board of Education wishes to support the efforts of the Ohio Department of Education evaluation system, and

WHEREAS, the following certificated, current, regular employees have passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators.

NOW, THEREFORE, BE IT RESOLVED that the following individual(s) be approved.

OTES

Janis Ulicny

AC _____ RF _____ JL _____ PL _____ RP _____

3. Field Trip

It is recommended the resolution listed below regarding field trip (a. and b.) be approved as submitted.

WHEREAS, the Board of Education has adopted a policy which requires the Board to approve field trips and other District-sponsored trips which are planned to keep students out of the District overnight or longer; and

WHEREAS, Board Policy 2340 further recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools; and

WHEREAS, Board Policy 2340 requires proper planning to ensure such trips are educationally sound and address the issue of safety and welfare of students, teachers, and chaperons; and

WHEREAS, the following field trip has been recommended and written confirmation has been received that the field trip has been planned and will be executed per Board Policy and Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED that the following field trip be approved:

- a. Destination: California University of Pittsburgh, California, Pennsylvania
 Class/Group: Robotics, FIRST Team Participants
 Dates of Trip: March 10, 2016 returning March 12, 2016
 Principal: Dante Capers, WGH Principal
 Sponsor: Greg Christman
 Cost: \$115.00 per student.
 Funding: Warren City Schools Account AFP98 and SA222; and
 First Robotics Parent Booster Organization
 Purpose of Trip: Greater Pittsburgh Regional FIRST Robotics Competition. Students will develop academic and work related skills within a competitive environment.

- b. Destination: Rensselaer Polytechnic Institute, Troy, New York
 Class/Group: Robotics, FIRST Team Participants
 Dates of Trip: March 16, 2016 returning March 19, 2016
 Principal: Dante Capers, WGH Principal
 Sponsor: Greg Christman
 Cost: \$313.00 per student.
 Funding: Warren City Schools Account AFP98 and First Robotics Parent Booster Organization

Purpose of Trip:

New York Tech Valley Regional Competition.
Students will develop academic and work related skills within a competitive environment.

AC _____ RF _____ JL _____ PL _____ RP _____

4. Tuition Reimbursement

It is recommended the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2015-2016 School Year:

BERO, Stephen	\$ 400.00
JOHNSON, Jeffrey	\$ 325.00
KUNTZMAN, Kelly	\$ 400.00

AC _____ RF _____ JL _____ PL _____ RP _____

5. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Grace United Methodist Church	Jefferson PK – 8 School 75 Hats, Gloves and Scarves Estimated Value: \$400.00	[1]
Johnston United Methodist Church West Mecca United Methodist Church	Jefferson PK – 8 School 300 Coats, Hats and Gloves Estimated Value: \$1,600.00	[1]

[1] To be used to support the students at Jefferson PK – 8 School.

AC _____ RF _____ JL _____ PL _____ RP _____

6. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through k.) be approved as submitted.

CERTIFICATED:

a. Retirement - Certificated

WHEREAS, the following employee(s) have taught or received teaching credit qualifying for professional retirement; and

WHEREAS, the employee(s) have requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the retirement(s) are accepted;

BE IT FURTHER RESOLVED to provide the severance pay under the provisions of the negotiated master working agreement;

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that the retirement(s) are accepted with regret, but with best wishes and sincere appreciation.

(1) Paul Sweeny, Music Education Teacher, retirement effective the close of the day, June 30, 2016.

b. Appointments – Certificated – Hourly Employment (2015-16 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing

school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for the purpose of providing instruction in the Third Grade After School Reading Program at each PK-8 School, effective 02/01/2016 through 04/22/2016, \$24.57 per an hour, on an as needed basis, to be paid from Title I Fund #536, SCC 9616, not to exceed \$1,300.00 each (Recommended by C. Bero, State & Federal Programs)

Jefferson PK-8

Meghan Klem

McGuffey PK-8

Cheryl Leshnack

Margaret O'Brien-March

Willard PK-8

Annette Constantino

Patricia Fisher

- c. Substitute Teacher Appointment(s) (2015-16 School Year) \$80.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule, (as needed)

WHEREAS, to prepare for temporary absences of certificated personnel for whom temporary, casual, as needed, on-call replacements (substitute teachers) may be needed to provide educational services for students; and

WHEREAS, the Board of Education has the authority to employ eligible personnel on such temporary, casual, as needed, on-call substitute basis. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

NOW, THEREFORE, BE IT RESOLVED that the following employment action(s) are taken.

These teacher(s) are to remain on our substitute lists for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed from the lists. These individual(s) are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

Name	Effective Date
Ruth Ann Groff	01/21/2016
Scott Manusakis	01/28/2016
Allison Agona	02/02/2016

CLASSIFIED:

d. Retirement – Classified – Personal

WHEREAS, the employee herein named has requested to be released from all contracts of employment by way of retirement as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081, this resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commend the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this retirement is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Beverly Sparks, Auxiliary Clerk-John F. Kennedy School, Salary Table E, effective 02/29/2016.

e. Resignations – Classified – Personal

WHEREAS, the employees herein named have requested to be released from all contracts of employment by way of resignation as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081, these resignations are accepted.

BE IT FURTHER RESOLVED that the Board of Education commend the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that these resignations are accepted with regret, but with the best wishes and sincere appreciation.

- (1) Lori Bauer, MD Educational Assistant, Warren G. Harding High School, Salary Table I, effective 02/19/2016.
- (2) Joseph Espino, Computer Tech/File Server–Warren G. Harding High School, Salary Table L, effective 02/05/2016.

f. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leaves are recognized and granted for the approximate dates indicated.

- (1) Edward Shaker, Licensed Electrician, Administration/Maintenance, Salary Table D, effective 01/04/2016.

g. Initial Regular Employment

WHEREAS, a need exists for the services to be rendered by the person herein named; and

WHEREAS, such employees have rights, benefits, and protection afforded them through the Board approved Agreement between the respective Unions, and the Warren City Board of Education, and shall be a member of the School Employees Retirement System, and shall be compensated according to the before mentioned Agreement; and

WHEREAS, a vacancy exists for this employment action.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081 and 3319.083, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned.

- (1) Jamey May, Food Service Helper, 4.25 hours/day, Jefferson PK-8, Salary Table G, effective 01/29/2016.

h. Change in Classification – Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Julie Lowry, from General Helper, Food Service, 5.0 hours per day, Warren G. Harding High School, Salary Table G, to General Helper, Food Service, 6.0 hours per day, Warren G. Harding High School, Salary Table G, effective 01/12/2016.

i. Employment – Classified – Noon Hour Aides/Crossing Guards (2015-16 School Year)

WHEREAS, a need exists for the services to be rendered by the person herein named;

NOW, THEREFORE, BE IT RESOLVED that the following person be employed for a period of not more than one school year; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Crossing Guard, effective 02/07/2016, for the 2015-16 school year. Employment is on an as-needed basis, funding is from the Public School Support Fund #018 and General Fund #001, Salary Table M (Recommended by D. Burns, Principal of Record, Lincoln PK – 8)

Susan Nolan

- (2) Noon Hour Aides, effective 02/07/2016, for the 2015-16 school year. Employment is on an as-needed basis, funding is from the Public School Support Fund #018 and General Fund #001, Salary Table M (Recommended by D. Burns, Principal of Record, Lincoln PK-8)

Lisa Loy
Shayla Penn

j. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned. This employment is contingent upon receiving satisfactory results from a mandatory pre-employment drug test screening required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

- (1) Helen Batzdorf, Substitute Food Service, Salary Table M, effective 01/15/2016.
- (2) David Devlin, Substitute Night Janitor, Salary Table M, effective 02/08/2016.
- (3) Alyssa Dye, Substitute Food Service, Salary Table M, effective 01/22/2016.
- (4) Gregory Heflin Sr., Substitute Noon Aide/Crossing Guard, Salary Table M, effective 01/15/2016.
- (5) Autumn Liebal, Substitute Night Janitor, Salary Table M, effective 01/27/2016.

k. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) The following individuals be given supplemental contracts for services related to the Wean Grant, "Effective Transitions Afterschool Family Program", for the services of Educational Aides for the afterschool Wean Grant Family Programming, for the period of January 1, 2016 through June 30, 2016, to be paid from Fund #018, SCC 9620 at the rate of \$10.95 per hour, not to exceed \$87.60. (Recommended by J. Merolla, Community Outreach/Grant Development)

Elaine Baker
 LaTarsha Golden
 Lillian Ross
 Shaina Shardy

- (2) The following individuals be given supplemental contracts as Program Liaisons for the Grade 6 – 8 After School Intervention Program, and the Grade 3 After School Reading Program at all PK-8 Buildings, at a rate of \$16.32 per hour, not to exceed \$450.00, to be paid through Title I Fund #572, SCC 9116, for the period of January 25, 2016 through April 22, 2016. (Recommended by C. Bero, State & Federal Programs)

Joyce Benson – McGuffey PK-8
 Keelyn Franklin – Lincoln PK-8
 Sarah Hosni – Willard PK-8
 Tia Phillips – Jefferson PK-8

AC _____ RF _____ JL _____ PL _____ RP _____

Board's Recommendations

Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:
Consideration of Appointment, Employment, Promotion etc. of Employees
Conference with an Attorney Involving Pending Legal Action
Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
Preparing for, Conducting or Reviewing Negotiations with Public Employees
Matters Required to be Kept Confidential by State or Federal Law

11. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC _____ RF _____ JL _____ PL _____ RP _____

12. Reconvened Board Meeting - _____ p.m.

13. Adjournment - _____ p.m.

AC _____ RF _____ JL _____ PL _____ RP _____